

JOHNSON COUNTY LIBRARY

BOARD REPORT

MAY 8, 2014

IF YOU REQUIRE ANY ACCOMMODATION (I.E. QUALIFIED INTERPRETER, HEARING ASSISTANCE, ETC) IN ORDER TO ATTEND THIS MEETING, PLEASE NOTIFY THE CENTRAL RESOURCE LIBRARY AT (913) 826-4600 NO LATER THAN 48 HOURS PRIOR TO THE SCHEDULED COMMENCEMENT OF THE MEETING.

AGENDA

JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS
REGULAR MEETING, MAY 8, 2014
OAK PARK NEIGHBORHOOD LIBRARY
4:00 P.M.

- I. Call to Order
- II. Citizen Comments
- III. Remarks
 - A. Members of the Johnson County Library Board of Directors
 - B. Mitra Templin, Board Chair
 - C. Kathy McGinley, President, Friends of the Library
 - D. Susan Mong, Executive Director, Johnson County Library Foundation
 - 1. Check Presentation to JCL Foundation from Junior League of Kansas City 2014-2015
President, Julie Randolph
 - E. Jason Osterhaus, Liaison, Board of County Commissioners
- IV. Reports
 - A. Board Counsel – Fred Logan
 - B. County Librarian Report
 - 1. Annual Report, presented by Kasey Riley
 - 2. Central Building Plan update, presented by Scott Sime and Kim Gile
 - 3. Update – County ADA assessment of Library Buildings, presented by Sean Casserley
- V. Consent Agenda
 - A. Action Items:
 - 1. Minutes of April 10, 2014 Board meeting.....9
 - B. Information Items
 - 1. Summary of New and/or Renewed Contracts.....16
 - 2. Financial and Personnel
 - a) The County Librarian and the Finance Director certify those payment vouchers and personnel authorizations for March, 2014 were handled in accordance with library and County policy.
 - b) The March, 2014 Revenue and Expenditure reports produced from the County’s financial system reflect the Library’s revenues and expenditures
 - C. Gift Fund Report
 - 1. Treasurer’s Report.....18
 - 2. Summary of Gift Fund Payments.....19

The County Librarian and the Finance Director certify the Gift Fund receipts and disbursements were handled in accordance with Regulations 10-55-12 and 10-55-12A of the Library’s Administrative Policy Manual.

VI. Old Business
A. Consideration of approval of Johnson County Library Strategic Facilities Master Plan.....31

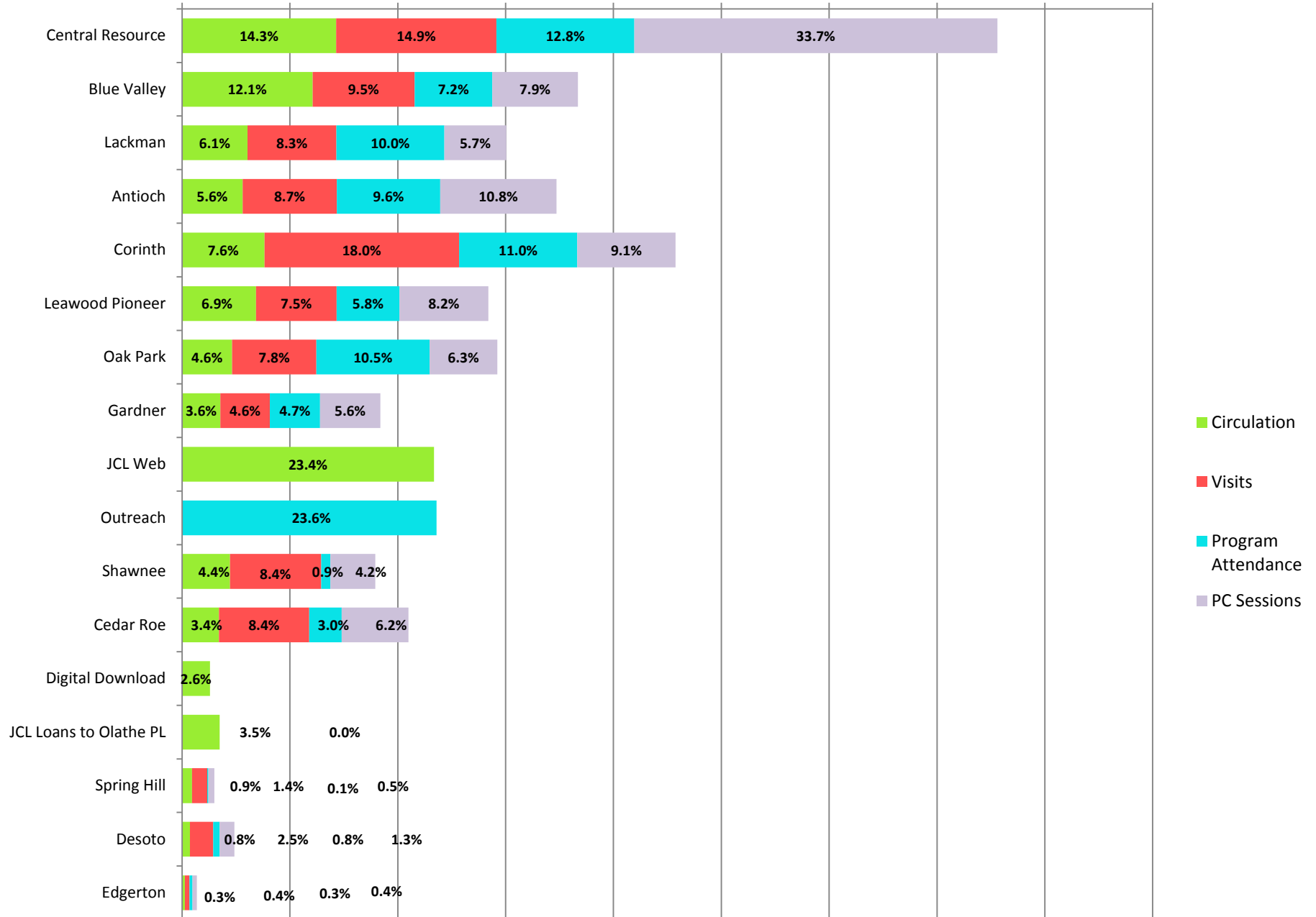
VII. New Business
A. Consideration of Memorandum of Understanding between Johnson County Library and Johnson County Facilities Management Department.....63
B. Election of Library Board Officers

VIII. Document Signing

IX. Adjournment

5:30 p.m. Joint Meeting with the Library Board of Directors and Board of County Commissioners

Johnson County Library Touch Points Percentage of Activity by Location --MARCH 2014



**Johnson County Library
OFFICIAL CIRCULATION BY LOCATION**

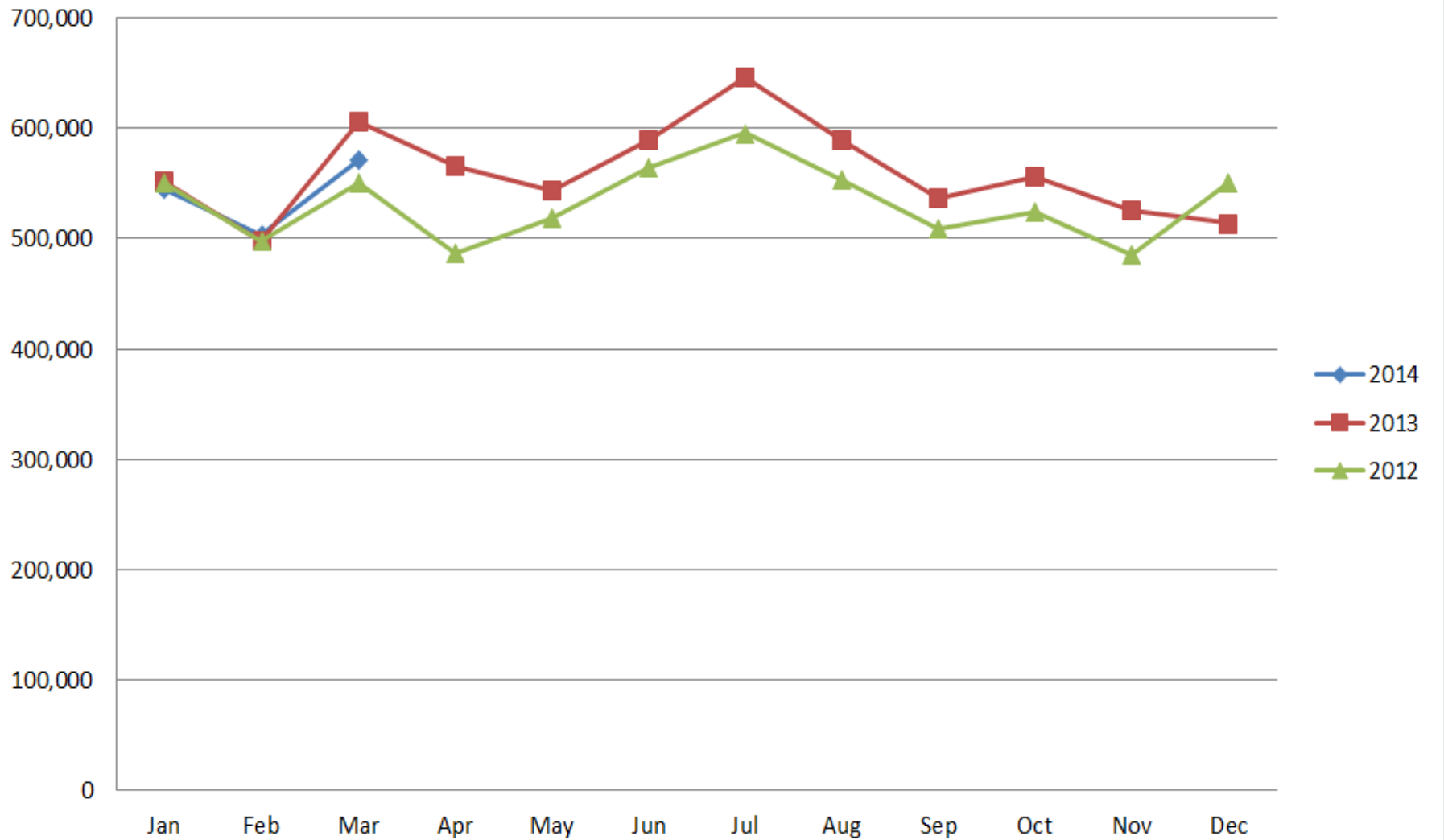
March 2014

Location	Official Circulation										
	Current Month 2014				Current Month 2013				Percentage Change 2013 to 2014		
	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month	Yr-to-Dt	Previous 12 mos.
	Number (inc. ILL)	Percent of System Total			Number (inc. ILL)	Percent of System Total					
Antioch	32,089	5.6%	90,614	372,567	32,532	5.4%	91,686	372,271	-1.4%	-1.2%	0.1%
Blue Valley	69,242	12.1%	192,184	784,932	70,265	11.6%	188,378	772,537	-1.5%	2.0%	1.6%
Cedar Roe	19,600	3.4%	57,228	248,691	20,315	3.4%	55,543	228,406	-3.5%	3.0%	8.9%
Central Resource	81,739	14.3%	228,090	937,329	77,500	12.8%	219,966	888,176	5.5%	3.7%	5.5%
Corinth	43,691	7.6%	127,735	524,449	46,110	7.6%	130,921	517,234	-5.2%	-2.4%	1.4%
Desoto	4,140	0.7%	11,818	51,760	3,847	0.6%	11,284	50,681	7.6%	4.7%	2.1%
Edgerton	1,473	0.3%	3,775	17,556	1,594	0.3%	4,006	16,365	-7.6%	-5.8%	7.3%
Gardner	20,323	3.6%	57,575	239,489	21,658	3.6%	60,005	251,638	-6.2%	-4.0%	-4.8%
Lackman	34,663	6.1%	100,350	429,092	38,790	6.4%	110,267	445,738	-10.6%	-9.0%	-3.7%
Leawood Pioneer	39,260	6.9%	112,774	467,919	41,565	6.9%	113,470	474,184	-5.5%	-0.6%	-1.3%
Oak Park	26,559	4.6%	76,280	316,100	27,282	4.5%	76,998	321,903	-2.7%	-0.9%	-1.8%
Shawnee	25,391	4.4%	72,852	302,796	26,618	4.4%	73,919	303,287	-4.6%	-1.4%	-0.2%
Spring Hill	5,316	0.9%	15,827	71,178	6,225	1.0%	17,187	65,379	-14.6%	-7.9%	8.9%
JCL Web Renewals	133,627	23.4%	368,514	1,501,154	152,747	25.2%	423,325	1,466,863	-12.5%	-12.9%	2.3%
Digital Downloads*	14,794	2.6%	44,348	176,233	17,809	2.9%	17,809	17,809	-16.9%	149.0%	889.6%
JCL Loans to Olathe PL	19,922	3.5%	59,657	243,345	21,339	3.5%	61,397	249,062	-6.6%	-2.8%	-2.3%
JCL Branch Total	321,747	56.3%	919,012	3,826,529	336,801	55.6%	933,664	3,819,623	-4.5%	-1.6%	0.2%
JCL Brances and Central	403,486	70.6%	1,147,102	4,763,858	414,301	68.3%	1,153,630	4,707,799	-2.6%	-0.6%	1.2%
JCL SYSTEM TOTAL	571,829	100.0%	1,619,621	6,684,590	606,196	100.0%	1,656,161	6,441,533	-5.7%	-2.2%	3.8%

Average Circulation per Capita		
	2014	2013
Current Month	16.2	14.1
Year-to-Date	3.8	3.9
Service Area Population	422,500	422,500

*This is a relatively new category of cirulation making comparisons to last year difficult.

Johnson County Library Three-Year Trend in Circulation



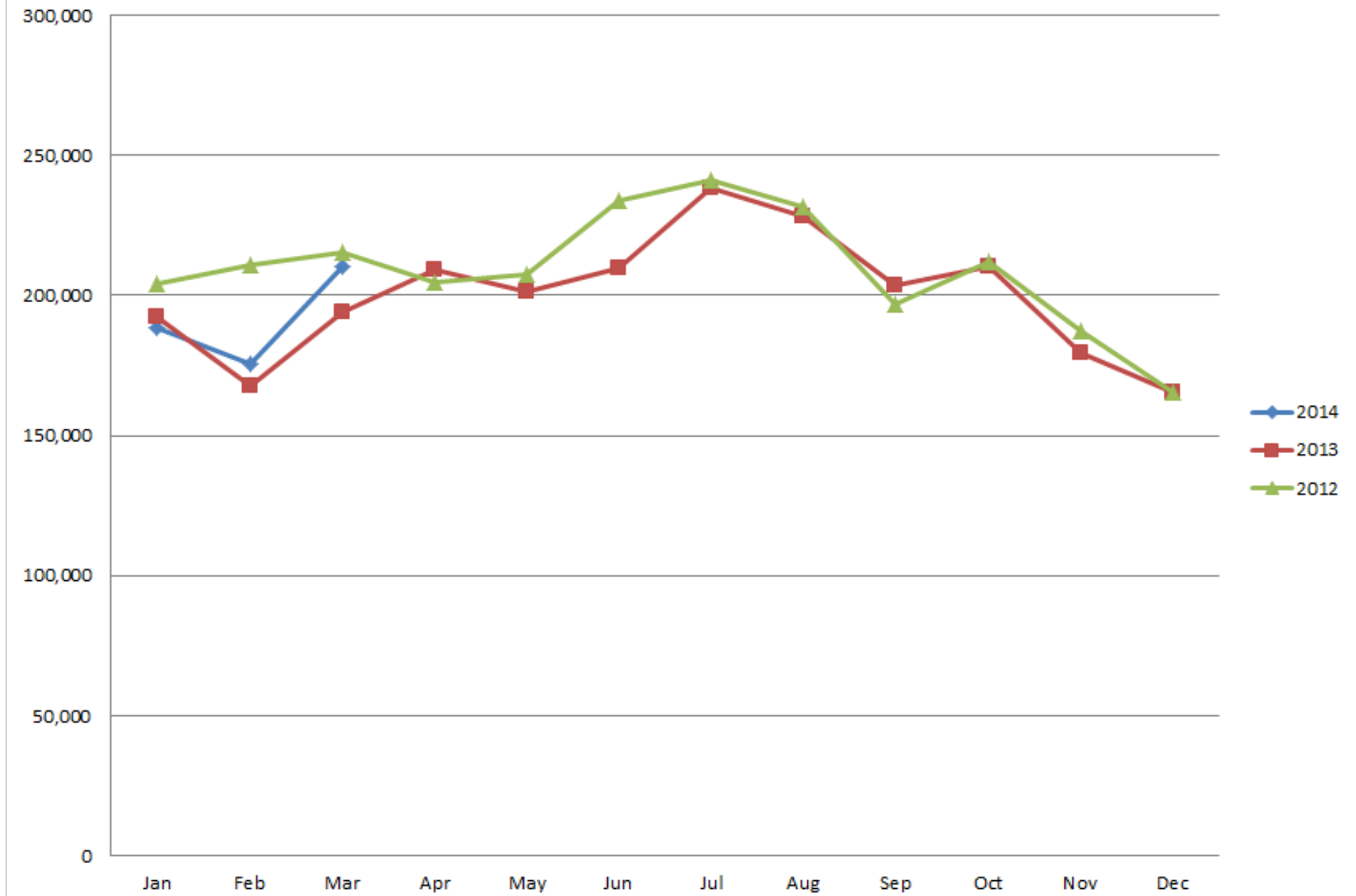
**Johnson County Library
USER VISITS**

March 2014

Location	Current Month 2014								Current Month 2013				Percent Change 2013 to 2014		
	Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	Visits per Hr		Circulations per Visit		Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	For Month	For Yr-to-Dt	Previous 12 Months
					Hours Open	Visits per Hour	Circulation	Circ per Visit							
Antioch	20,587	9.8%	56,379	264,503	279	74	32,089	1.6	19,800	9.8%	57,086	246,108	4.0%	-1.2%	7.5%
Blue Valley	26,848	12.8%	74,215	326,570	279	96	69,242	2.6	26,371	13.1%	73,133	325,303	1.8%	1.5%	0.4%
Cedar Roe	9,616	4.6%	25,898	163,603	239	40	19,600	2.0	8,601	4.3%	16,359	122,565	11.8%	58.3%	33.5%
Central Resource	41,802	19.9%	111,876	483,087	300	139	81,739	2.0	40,234	19.9%	109,277	451,342	3.9%	2.4%	7.0%
Corinth	22,162	10.5%	60,827	366,805	279	79	43,691	2.0	21,575	10.7%	61,944	296,945	2.7%	-1.8%	23.5%
DeSoto	2,538	1.2%	7,357	48,447	144	18	4,140	1.6	2,778	1.4%	8,081	36,836	-8.7%	-9.0%	31.5%
Edgerton	365	0.2%	1,702	9,758	104	4	1,473	4.0	529	0.3%	1,619	13,275	-31.0%	5.1%	-26.5%
Gardner	10,462	5.0%	24,034	136,927	259	40	20,323	1.9	9,919	4.9%	25,827	144,000	5.5%	-6.9%	-4.9%
Lackman	24,505	11.6%	61,986	228,531	259	95	34,663	1.4	20,832	10.3%	60,000	279,734	17.6%	3.3%	-18.3%
Leawood Pioneer	21,778	10.3%	60,027	272,493	259	84	39,260	1.8	20,330	10.1%	61,841	314,266	7.1%	-2.9%	-13.3%
Oak Park	15,984	7.6%	49,999	246,447	259	62	26,559	1.7	15,518	7.7%	51,038	221,000	3.0%	-2.0%	11.5%
Shawnee	9,943	4.7%	24,560	173,751	259	38	25,391	2.6	11,217	5.6%	29,905	141,918	-11.4%	-17.9%	22.4%
Spring Hill	3,933	1.9%	10,865	54,907	152	26	5,316	1.4	4,242	2.1%	11,293	61,631	-7.3%	-3.8%	-10.9%
Branch Total	168,721	80.1%	457,849	2,292,743	2,771	61	321,747	1.9	161,712	80.1%	458,126	2,203,580	4.3%	-0.1%	4.0%
SYSTEM TOTAL	210,523	100.0%	569,725	2,775,830	3,071	69	498,042	2.4	201,946	100%	567,403	2,654,922	4.2%	0.4%	4.6%

	2014	2013
Average Visits per Capita for Current Month:	6.0	6.0
Average Visits per Capita for Year-to-Date:	5.4	5.9
Service Area Populat	422,500	422,500

Johnson County Library Three-Year Trend in Circulation



**MINUTES JOHNSON COUNTY LIBRARY BOARD
REGULAR MEETING
THURSDAY,
April 10, 2014
4:00 p.m.
Central Resource Library**

BOARD: Mitra Templin, Nancy Hupp, Amy Amos Ruo, Neil Shortlidge, Carol Snyder, Emmanuel Obi, Pam Robinson

BOARD ATTORNEY: Fred Logan

BOCC: Commissioner Osterhaus

FRIENDS OF THE LIBRARY:

STAFF: Hebah Amin-Headley, Michelle Beesley, Marsha Bennett, Barbara Brand, Monica Duffield, Cindy Frazer, Megan Gil, Kim Gile, Hope Harms, Mike Heffernan, John Helling, Jennifer Mahnken, Susan Mong, Nicki Neufeld, Michelle Olsen, Kinsley Riggs, Matt Sapp, Michaela Scruggs, Aubrey Seavey, Cheryl Sickels, Scott Sime, Tricia Suellentrop, Terry Velasquez, Adam Wathen, Ron Zluticky

GUESTS: Desiree de la Peña, Jackie Flores, Georgia Gavito Sizemore, Bret Gordon, Rick Hellman, Dorothy Hughes Neng Huynh, William James, Molly James, Lucy James, Sheryl James, Sara Koulen, Dechhen Lana, **Kathy** McGinley, Susan Smith, Laurie Walker

Mitra Templin called the meeting to order at 4:02

Citizen comments: There were none.

BOARD OF DIRECTORS COMMENTS

Amy Amos Ruo commented that she enjoyed the presentations by Susan Mong and Sean Casserley at the Lenexa Rotary club; they did an excellent job.

Mitra Templin remarked that the Board of Directors has been better for having Carol Snyder as a member. This is Carol's last meeting. In recognition of her dedicated service Carol was presented with a framed certificate. She was also given a book, *World's Best Travel Experiences: 400 Extraordinary Places* by National Geographic. A copy of the book will go into the Library's collection in honor of Carol.

Carol Snyder stated that the past eight years have gone so fast that it's hard to believe that her terms are over. Libraries have always been her place to go for learning and enjoyment. Today, they offer more than that and she has been amazed at the new technology and changes. The friendships she has made with the wonderful staff are important. She wishes the Johnson County Library future successes and is proud to have been part of it.

Mitra Templin stated that this is her last meeting as Board Chair. She will remain on the board; it has been an honor to represent the board the last 2 years as Chair and hopes she has served the board well.

FRIENDS OF THE LIBRARY

Dorothy Hughes reported for the Friends.

The Friends of the Library have secured a location for the Annual Sizzlin' Summer Book Sale. It will be held at the Great Mall of the Great Plains from June 11-14, with a Friends Preview Night on Tuesday, June 10. There will be no cost for the donated space. Thank you to Fred Logan for reviewing the mall agreement and to Sean Casserley for his support.

There were 950 library volunteers in 2013 that provided 51,659 hours, the equivalent of 25 full time staff members. The Friends are pleased to support the Volunteer Recognition Event on Friday at Old Shawnee Town at noon. We hope you all will be there to celebrate the Library's All-Star Volunteer Team and participate in the tailgating. Don't forget to wear your sports attire.

The Friends operations are meeting the budget for the first quarter in spite of weather closings. Sales during March have picked up in the book stores. The online sales have surpassed \$11,500 for each of the first three months of the year.

At Tuesday's Friends Board meeting, the Friends authorized a donation of \$3,000 to once again support the Johnson County Library Foundation's Pinnacle Awards.

Bookmark Design contest winners were presented by Marsha Bennett. The ten winning bookmarks were selected from over 300 entries received. Each of the 2014 winners received a \$25 cash prize; gift certificates to the Friends of the Library used book stores and copies of their bookmarks.

Winners of the 2014 Bookmark Design contest:

- Preschool-Kindergarten: Caroline Rose Gordon
- Grades 1-2: Molly James & Isa Walker
- Grades 3-4: Macy Cherra & Ellie Neusel
- Grads 5-6: Ellie Tagtalianidis & Ryan Picollo
- Grades 7-8: Margaret Koulen
- Grades 9-12: Kristen Copple
- Adults, ages 18 and up: Katie Watson

In response to a question from the board, it was explained that copies of the bookmarks will be available at all of the libraries. In addition, Board members are encouraged to hand them out.

JOHNSON COUNTY LIBRARY FOUNDATION

Susan Mong, Executive Director of the Johnson County Library Foundation invited the Board of Directors to attend the annual donor appreciation breakfast on the morning of May 15th.

The Foundation is currently working on their strategic plan which will take them through the next 3 years.

The Foundation received a \$2,000 planned gift.

Foundation board members are meeting with corporate contacts through the community. Ms. Mong shared that Tracey Osborne, Overland Park chamber president, wrote a letter expressing why libraries are personally important to her.

Nominations are open for the 2014 Pinnacle awards. The 4 categories are:

- The Arts
- Business/Entrepreneurship
- Education/Literacy
- Community Advocacy

Mr. Shortlidge commented that the statement from Tracey Osborne was not only well written, but a genuine statement of her thoughts. The letter provides an affirmation to the business community of the vital asset libraries are to the community.

Ms. Mong thanked Carol Snyder for her work with the board and involvement in volunteer work with the library.

BOARD OF COUNTY COMMISSIONER REPORT

Commissioner Osterhaus thanked Carol Snyder for her work on the library board. Ms. Snyder was an appointee of Commissioner Osterhaus; he commented that the next appointee has big shoes to fill.

Commissioner Osterhaus congratulated the bookmark winners and thanked Ms. Templin for her contributions as Library Board Chair.

BOARD COUNSEL REPORT

Review of the Public Building Commission process; description of how it will work in the case of the Central Resource Library project –

Board Counsel, Fred Logan, reviewed the Public Building Commission process and described how it will work in the case of the Central Resource Library project.

In the past, the library has constructed buildings by issuing an RFP, hiring an architect and entering into a contract with a contractor directly.

With the development of the county Facilities department the process has changed and the Commission, pursuant to state statute, established a Public Building Commission.

The library will approve a building program; the county will contract with an architect and hire a construction manager at risk. This process worked very well with the renovation and expansion of the Leawood Pioneer neighborhood library.

Bond documents will be reviewed and the plan is to issue the bonds in September of 2014.

The ground will be leased to the Commission so they can issue the bonds, the Commission will then issue a lease to Johnson County Library so we can operate on the site. When the bond is paid in full, the ownership will transfer to Johnson County Library.

In response to questions from the board, Mr. Logan explained that there are two ways for the library to issue bonds, through general obligation bonds or through the special library fund statute.

Mr. Logan confirmed that the library and County Librarian are involved with the architect in partnership with the Facilities department. Mr. Shortlidge has also been representing the board in project meetings.

Approval of covenants in Special Warranty Deed from the city of Shawnee to the Board of Directors of the Johnson County Library -

The Shawnee library was built by the old process. Shawnee issued bonds to develop the site and to build a civic center. JCL took a ground lease so Shawnee could pledge the property as collateral. The bonds have now been paid off and JCL will take ownership of the site.

MOTION: Neil Shortlidge moved to approve the covenants in the deed and authorize the chair and vice chair to execute the deed.

SECONDED: Nancy Hupp

MOTION CARRIED UNANIMOUSLY

COUNTY LIBRARIAN REPORT

ARM 20-80-20 Revised to be Consistent with ARM 20-80-26 –

Agenda item *IV.B.4. ARM 20-80-20 Revised to be Consistent with ARM 20-80-26* was moved up in the agenda.

Mr. Logan advised the board that ARM 20-80-20 raises first amendment issues as it impacts open forum spaces. Meeting rooms are not a requirement for libraries. He further clarified that meeting rooms in libraries are recognized as open forum spaces and library staff cannot select who is able to use a meeting room based upon content. One exception is that meeting rooms have not been made available for for-profit corporations. That is acceptable because commercial speech is afforded less protection than other forms of speech.

Mr. Logan approved the change being made to the language in ARM 20-80-20.

Mr. Casserley noted that the language of ARM 20-80-20 is being revised to make it consistent with ARM 20-80-26. ARM 20-80-26 does not allow for usage of public meeting rooms by corporate groups

unless it is in conjunction with a scheduled library program. ARM 20-80-20 is being updated by removing language that would allow for-profit corporations to use meeting rooms. Non-profit and not-for-profit corporations will still be able to use meeting rooms.

Mr. Casserley further stated that there is a differentiation between meeting rooms and study rooms. ARM 20-80-20 pertains to meeting rooms only.

MOTION: Nancy Hupp moved that the Library Board of Directors approve the revision of ARM 20-80-20 to create more consistent language with ARM 20-80-26.

SECONDED: Mitra Templin

MOTION CARRIED UNANIMOUSLY

Strategic Facilities Master Plan (SFMP) Report

Mr. Casserley introduced the Strategic Facilities Master Plan report. He stated that copies will be made available for interested parties at the end of the meeting.

The focus of the report is how Johnson County Library will serve residents into the future. Facility planning is part of our service model. The design of our buildings sets the stage for the functions we are able to provide the community. As our community's needs change so must our infrastructure.

At the beginning of 2013, the Library Board and the Board of County Commissioners requested that the 2009 Facilities Master Plan be reviewed and updated. The goal of the updated plan is to recommend the optimum library system that is able to meet the needs of our community today and into the future.

Mr. Casserley reviewed the process of updating the new plan beginning with the Library Board retreat where the assumption that a library is a building that warehouses books was questioned. The modern library maintains a unique place within the community, providing a place where people meet, learn, discuss issues they are facing and engage in civic discourse.

From the retreat, the idea of two distinct types of libraries was developed; a library that would focus on convenience and transactions and another type that would be thought of as a destination location. Another outcome was the development of the criteria to evaluate and design locations through: Access, Fairness, Efficiency, Relationships and Results.

Mr. Casserley stated that Johnson County Library is at a crossroads and described 3 possible options, with the recommendation that we follow option 3. Option 3 offers an optimum library solution that fully meets the changing needs of our community while taking advantage of existing infrastructures, when possible.

It is the recommendation of the Strategic Facilities Master Plan that we move to the implementation stage and commission a comprehensive study that will look at land use, design and planning to determine the actual cost of this proposal and possible financing options.

Mr. Shortlidge commented that he applauds the recommended approach, and noted that the report recommends an additional 225,000 square feet of space.

Mr. Casserley stated that at this time the report is informational. The report will be presented to the Board at a future meeting for a vote of approval. The Board will also vote to authorize the study at a future meeting.

Ms. Templin directed Board members to review the plan and direct any questions to Mr. Casserley.

Budget Update

Mr. Casserley reported that the budget is moving forward. He introduced Johnson County Library's new Finance Director, Nicki Neufeld, to the Board.

At last month's meeting it was reported that the increased amount of revenue/expenditure authority for the library would be \$734,922. We have received notice that due to more revenue updates made to other tax related items the revenue/expenditure authority has lowered to \$498,628. Mr. Casserley noted that this is a fluid number that may be revised again as the County Budget office gains more information.

CIP update

The CIP is part of the budget; we have placed a placeholder in the CIP for the \$350,000 study. If the Board does not approve the plan the placeholder will be removed.

Central Building plan update

Kim Gile and Scott Sime provided an update on the Central Building Plan.

Over the last month:

- Inventory is wrapping up
- Met with stakeholders to talk about Mechanical, Electrical, Plumbing components
- Received Draft Programming Document from architect
- Library Counsel gave an update on lease

Next Steps:

- Programming Prioritization; Clark Enersen Partners will write the programming documents
- Memo of Understanding with County Facilities

Ms. Gile and Mr. Sime reported that the project is going well and is on schedule. They anticipate the construction to last six months.

Mr. Casserley and Ms. Suellentrop presented Mitra Templin with a floral arrangement from library staff and the Board to thank her for her service as Board Chair.

Ms. Templin remarked that it has been an honor to represent the Board.

CONSENT AGENDA

MOTION: Carol Snyder

SECONDED: Amy Amos Ruo

MOTION CARRIED UNANIMOUSLY

OLD BUSINESS

Consideration of Adoption of County Logo presented by Jody Hanson, Senior PIO for Johnson County

Ms. Hanson presented the new Johnson County logo that has been developed as part of a branding campaign. There are several versions to provide flexibility. The County department and agencies are moving to the new logo.

Ms. Hanson presented a logo designed specifically for the library. The major goal of the effort is to give County departments, agencies, programs and initiatives a visual cohesiveness.

MOTION: Pam Robinson moved to adopt the Johnson County Logo for use by Johnson County Library.

SECONDED: Nancy Hupp

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

MOTION: Amy Amos Ruo

SECONDED: Neil Shortlidge

MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 4:55 p.m.

DATE _____

SECRETARY _____

Neil Shortlidge

CHAIRMAN _____

Mitra Templin

SIGNED _____

Sean Casserley, County Librarian

JOHNSON COUNTY LIBRARY

SUMMARY OF NEW AND/OR
RENEWED CONTRACTS
March 2013

VENDOR	DESCRIPTION	AMOUNT
Summer Reading/Bibliocommons	Summer Reading Service	\$7,542.00
	Total	<u><u>\$7,542.00</u></u>

SIGNED:

Finance Director

JOHNSON COUNTY LIBRARY

SUMMARY OF CHANGE ORDERS FOR CONSTRUCTION PROJECTS

03/01/14

CONTRACTOR	PROJECT/C.O. #	AMOUNT	ORIGINAL CONTRACT	TOTAL CONTRACT
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FINANCE DIRECTOR

**JOHNSON COUNTY LIBRARY
GIFT FUND
TREASURER'S REPORT**
Period: MAR-2014

		Receipts	Payments	Balance
	Opening cash balance			\$135,083.33
	Add Receipts	\$1,051.79		
	Less Payments		\$0.00	
	Ending Cash balance			\$136,135.12
	Less Liabilities		\$0.00	
	Unobligated cash balance			\$136,135.12

APPROVED: _____

DATE: _____

JOHNSON COUNTY LIBRARY

SUMMARY OF GIFT FUND PAYMENTS
May, 2014

VENDOR	DESCRIPTION	AMOUNT
C R Promotions Co. LLC	Promotional Bags	Pend \$ 259.31

TOTAL \$ 259.31

SIGNED:

FINANCE DIRECTOR

JOHNSON COUNTY LIBRARY REVENUE REPORT

March 2014

25% of Year Lapsed

REVENUE ALL FUNDS AS OF 3/31/14	2014 Year to Date	2014 Budget	% Budget Year to Date	% Received Last Year
Ad Valorem	\$11,303,828.65	\$19,612,122	58%	57%
Ad Valorem Delinquent	\$189,878.81	\$308,005	62%	72%
Motor Vehicle	\$569,729.42	\$2,159,126	26%	25%
Library Generated - Copying/Printing	\$22,995.78	\$85,000	27%	27%
Library Generated - Overdues / Fees	\$170,917.76	\$725,000	24%	23%
Sale of Library Books	\$12,500.00	\$50,000	25%	25%
Misc Other	\$3,187.20	\$21,290	15%	225%
Library Generated - Other Charges	\$7,836.67	\$322,050	2%	0%
Investment	\$15,097.17	\$56,621	27%	19%
Unencumbered Balance Forward	\$0.00	\$630,000	0%	0%
Recreational Vehicle Tax	\$1,509.85	\$6,497	23%	14%
Heavy Trucks Tax	\$7,700.47	\$10,131	76%	81%
Rental Excise Tax	\$11,769.27	\$24,997	47%	56%
State and Federal Grants	\$4,356.95	\$226,278	2%	0%
Transfers	\$330,566.00	\$0	0%	0%
TOTAL REVENUE	\$12,651,874.00	\$24,237,117	52%	51%

JOHNSON COUNTY LIBRARY: Summary of Expenditures by Cost Category
March 2014
25% of Year Lapsed

OPERATING FUND	2014	2014	% Program	% Expended
Programs	Year to Date	Budget	Expended	Last Year
Collection Development	\$840,444	\$3,412,889	25%	34%
Administrative Services	\$957,090	\$2,647,899	36%	29%
Branch Services	\$974,562	\$4,361,726	22%	33%
Technical Services	\$156,265	\$765,438	20%	27%
Systemwide Services	\$734,114	\$2,472,746	30%	31%
Central	\$943,665	\$3,936,955	24%	31%
Facilities	\$753,826	\$1,926,919	39%	54%
Information Technology	\$643,979	\$2,130,677	30%	38%
Risk Management Charges	\$23,950	\$95,798	25%	25%
Library General Tax Increment	\$0	\$0	0%	0%
Grants *	\$2,575	\$226,278	1%	1%
Transfer to Capital Projects	\$0	\$0	0%	0%
Interfund Transfers	\$0	\$0	0%	0%
TOTAL OPERATING FUND EXPENDITURES	\$6,030,469	\$21,977,325	27%	33%

* Includes expenditures for 2013 calendar year only. The life of the grant may cover more than one year.

SPECIAL USE FUND	\$2,014	2014	% Budget	% Expended
	Year to Date	Budget	Expended	Last Year
Contractual Services (General Maintenance)	\$0	\$16,304	0%	127%
Commodities (Capital Equipment)	\$113,208	\$176,260	64%	32%
Transfer to Debt Payment	\$83,386	\$1,122,186	7%	6%
Transfer to Capital Projects	\$0	\$0.00	0%	100%
PBC Debt Payment (Library Building Tax Increment)	\$103,368	\$928,738	11%	25%
TOTAL SPECIAL USE FUND EXPENDITURES	\$299,962	\$2,243,488	13%	18%

TOTAL EXPENDITURES	\$6,330,431	\$24,220,813	26%	31%
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JOHNSON COUNTY LIBRARY: Summary of Expenditures by Type
March 2014
25% of Year Lapsed

ALL FUNDS

(OPERATING & SPECIAL USE)

Categories	2014 Year to Date	2014 Budget	% Categories Expended	% Expended Last Year
Salaries and Benefits	\$3,340,721	\$13,811,282	24%	30%
Contractual Services	\$1,587,608	\$3,132,470	51%	48%
Supplies	\$743,234	\$3,912,519	19%	25%
Capital - Operating	\$1,817	\$8,412	22%	0%
Risk Management Charges	\$23,950	\$95,798	25%	25%
Library General Tax Increment	\$0	\$0	0%	0%
Capital / Maintenance / Repair	\$113,208	\$192,564	59%	43%
Transfer to Debt Payment	\$83,386	\$1,122,186	7%	33%
Transfer to Capital Projects	\$330,566	\$790,566	42%	25%
Library Building Tax Increment	\$103,368	\$928,738	11%	25%
Grants	\$2,575	\$226,278	1%	1%

TOTAL EXPENDITURES	\$6,330,431	\$24,220,813	26%	31%
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JOHNSON COUNTY LIBRARY

GRANTS MONTHLY REPORT

GRANTS*						
Expenditures through 3/31/14	Source	Received	Expend By	Expenditures	Grant Award	
2013 Ks H. C.	State	Mar-13		\$2,400.00	\$2,650.00	
2011 Alcohol Tax Fund	Local	Jan-11	Mar-12	\$9,386.01	\$9,500.00	
2012 Alcohol Tax Fund	Local	Jan-12	Mar-13	\$1,066.21	\$8,000.00	
2014 Kansas Town Hall	Federal	Dec-14	Dec-14	\$0.00	\$1,912.00	
2014 6by6 Activity Kits	State	Jul-13	Dec-14	\$450.30	\$2,144.95	
2014 Check up and Check Out	State	Jul-14		\$1,149.78	\$5,250.00	
TOTAL				\$14,452.30	\$29,456.95	

*Includes all expenditures and revenues over the life of the grant. (Includes multiple years due to the grants crossing fiscal years).

Deferred Maintenance Account

REVENUE	TO DATE	BUDGET
2008 Operating Fund Transfer	\$520,000	\$520,000
2010 Special Use Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,071,250	\$1,071,250

EXPENDITURES	TO DATE	BUDGET REMAINING
Antioch Chiller	\$11,371.56	
Antioch Security System Upgrade	\$31,058.60	
Antioch Interior Renovations	\$8,263.42	
Antioch-Carpet	\$5,400.00	
Blue Valley HVAC Consulting	\$4,510.00	
Blue Valley Return Fan Project	\$5,980.66	
Blue Valley Carpet Repair	\$2,100.00	
Blue Valley Circulation Area Renovation	\$6,516.21	
Blue Valley Sorter Wall	\$4,450.00	
Blue Valley Security Camera Upgrade	\$15,488.04	
Cedar Roe Security System Upgrade	\$8,517.32	
Corinth Door Replacement	\$4,601.75	
Corinth Framing Project	\$9,000.00	
Corinth Card Entry Addition	\$1,488.00	
Corinth Wireless Intrusion System/Cameras	\$5,010.80	
Corinth Sidewalk Replacement	\$9,195.00	
Corinth Fire System Installation	\$25,125.00	
Corinth Upgraded Controls System	\$13,832.30	
Corinth Trash Receptacle Enclosure	\$10,950.00	
Corinth Retaining Wall	\$3,450.00	
Corinth Condensing Unit	\$27,709.14	
Corinth Asphalt Patching	\$10,000.00	
Corinth Generator Replacement	\$17,000.00	
CRL Sidewalk Replacement	\$13,650.00	
CRL Sign Refurbishment	\$2,771.61	
CRL Front Entrance - Architectural	\$14,780.30	
CRL Front Entrance Remodel	\$214,428.20	
CRL Roof Repair	\$204.34	
CRL - Youth Services Carpet Replacement	\$57,533.00	
CRL - Circulation Area Renovations	\$1,850.00	
CRL - Renovations	\$19,562.50	
CRL Security Upgrade	\$23,743.66	
Cedar Roe - City Commercial Permit	\$80.50	
Gardner Security System Improvements	\$11,296.32	
Desoto Security System Improvements	\$1,998.00	
Lackman Exterior Lights & Drive Repair	\$10,009.00	
Lackman Door Repair	\$5,905.00	
Lackman Security System Upgrade	\$26,381.56	
Leawood Repair & Paint	\$2,429.04	
Spring Hill Sidewalk Repairs	\$12,405.00	
Spring Hill Security System Improvements	\$1,998.00	
Spring Hill furnishings	\$5,253.89	
SSB-Card Entry System	\$3,488.80	
Furniture Replacement	\$136,843.30	
Oak Park HVAC - Engineering	\$29,488.55	
Oak Park HVAC Upgrade	\$146,830.00	
Oak Park Security System Upgrade	\$24,189.00	
Oak Park Entrance Walls	\$2,900.00	
Self-Check Machine Cabinet	\$12,272.82	
Shawnee Wall Construction& Book Drop	\$12,934.00	
Shawnee Security Camera Upgrade	\$3,184.00	
Shawnee Interior-Exterior Door Controls	\$11,977.00	
Miscellaneous Equipment	\$17,649.96	
TOTAL EXPENDITURES	\$1,069,055.15	\$2,194.85

Deferred Maintenance Account

REVENUE	TO DATE	BUDGET
2008 Operating Fund Transfer	\$520,000	\$520,000
2010 Special Use Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,071,250	\$1,071,250
		BUDGET
EXPENDITURES	TO DATE	REMAINING
Prior Years Total	\$987,497.62	\$83,752.38
Painting-CRL	\$6,737.75	
Security Equipment-Desoto	\$819.18	
Contractual Services	\$16,001.57	
Furnishings-SPH	\$5,253.89	
Miscellaneous Equipment	\$10,875.00	
Carpet-ANT	\$5,400.00	
Bookdrop-SE	\$8,700.00	
Replace Drive - LA	\$5,850.00	
Furnishings/Electrical-LE	\$5,930.64	
Patch & Paint-LE	\$450.00	
CRL -Electric Upgrade	\$3,562.50	
SE-Door Controls	\$11,977.00	
2013 & 2014 Expenditures	\$81,557.53	
Sub-Total 2013 & 2014 Expenditures	\$81,557.53	
TOTAL EXPENDITURES	\$1,069,055.15	\$2,194.85

Monticello Land Acquisition

REVENUE	TO DATE	BUDGET
Library Fund Transfer	\$100,000	\$100,000
Bond Sale Proceeds	\$710,000	\$710,000
TOTAL REVENUE	\$810,000	\$810,000

EXPENDITURES	TO DATE	BUDGET REMAINING
Earnest Money for Land Purchase	\$50,000.00	
Land Purchase	\$713,778.64	
Engineering	\$7,015.00	
Site Survey	\$1,900.00	\$37,306.36
TOTAL EXPENDITURES	\$772,693.64	\$37,306.36

Scheduled Replacement Account

REVENUE	TO DATE	BUDGET
2011 Operating Fund Transfer	\$360,175	\$360,175
2012 Operating/SU Fund Transfer	\$642,934	\$642,934
2013 Operating/SU Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,554,359	\$1,554,359

EXPENDITURES	TO DATE	REMAINING
Concrete Work - Antioch	\$28,900.00	
Grounds & Concrete Work - Blue Valley	\$46,755.50	
Furnishings and Equipment	\$111,296.91	
Vehicle Replacement	\$73,838.71	
Shawnee Roof Replacement	\$11,997.70	
Painting Lights & Improvements - CRL	\$96,176.00	
CRL Parking Lot Improvements	\$84,656.00	
Monticello Vending Solution Design	\$9,482.50	
Site Improvements - AN & CRL	\$5,101.50	
Drainage Repairs - Corinth	\$4,730.00	
Roof & Window & Fire System Replacement - CRL	\$166,853.87	
Carpet/Tile Replacement - Blue Valley	\$6,433.00	
Parking lot Maintenance - Cedar Roe	\$15,040.00	
Door Replacement - Blue Valley	\$24,000.00	
Copier Replacement - Creative Services	\$11,415.00	
Parking Lot Repair - Gardner	\$4,063.03	
Parking Lot Repair & Boiler Replace - Antioch	\$82,850.00	
Remove bookcases/Painting - CO Meeting & Reading Room	\$4,325.00	
Painting - Oak Park	\$2,810.00	
Painting/Furnishings Gardner	\$5,909.26	
Carmack Room Blinds	\$6,994.00	
Office Remodel / Security upgrade LE	\$14,562.14	
Security System Upgrade - Blue Valley	\$8,138.00	
Blind Replacement & Furnish - OP	\$16,607.71	
HVAC Improvements - Antioch	\$108,235.97	
Concrete Repairs - Shawnee	\$30,625.00	
Handicap Ramp / landscape- Gardner	\$5,222.00	
Office Remodel - Blue Valley	\$2,950.00	
Computer Tables - Corinth	\$7,349.58	
Electrical & Security Camera Installation - CR	\$41,725.00	
Roof Repairs - Corinth	\$39,483.20	
Stack Moving for Carpet Replacement - CRL	\$8,370.00	
Emergency Lighting & Electrical work - CRL	\$85,349.01	
JCL Logo Etching - Blue Valley	\$8,700.00	
Carpet Replacement - AN & SSB furnishings	\$21,818.85	
Carpet Replacement - Shawnee	\$48,312.25	
Leawood Sorter Installation	\$54,167.13	
Retaining Walls - Corinth	\$13,825.00	
HVAC Improvements - Corinth	\$13,800.00	
HVAC Improvements - Shawnee	\$15,285.00	
Edgerton Environmental Sampling	\$712.80	
Carpet & Security System Improvement - Lackman	\$3,233.00	
Entryway Handrail Repair - Corinth	\$250.00	
Fence Repair - Antioch	\$3,700.00	
Rear Entry Modifications - Antioch	\$1,375.00	
Electrical Upgrades/Furnishings - Lackman	\$12,632.16	
Circulation Area Remodel - Shawnee	\$11,250.00	
Remodel & Landscape BV	\$21,230.50	
Security Improvements DE	\$3,198.00	
Security Improvements ED	\$3,198.00	
Security Improvements SH	\$3,198.00	
Carpet/Furnishing CO	\$7,910.95	
Architectural Services - CRL-Roof Repair	\$21,483.87	
TOTAL EXPENDITURES	\$1,441,526.10	\$112,832.90

Scheduled Replacement Account

REVENUE	TO DATE	BUDGET
2011 Operating Fund Transfer	\$360,175	\$360,175
2012 Operating/SU Fund Transfer	\$642,934	\$642,934
2013 Operating/SU Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,554,359	\$1,554,359
EXPENDITURES	TO DATE	REMAINING
Prior Years Total	\$890,326.51	\$112,782.49
2013 & 2014 Expenditures		
CRL Repairs, Roof and Painting	\$189,913.65	
Architectural Services - Monticello Vending	\$4,153.81	
Replace Fire System-CRL	\$44,083.18	
Architectural Services - CRL	\$16,256.25	
Emergency Boiler Replace-AN	\$49,670.00	
Security Improvements DE	\$3,198.00	
Security Improvements ED	\$3,198.00	
Security Improvements SH	\$3,198.00	
Security Improvements LE	\$7,325.64	
Furnishings-Book Cases	\$8,051.31	
Remodel BV	\$24,186.00	
Carpet COR	\$4,214.00	
CRL- Upgrade/Lighting	\$100,488.00	
CO Renovation & Furnishings	\$5,271.95	
SE-Remove/Replace Sidewalk	\$5,875.00	
SSB Carpeting & Furnishings	\$1,839.85	
CR Paving & Electrical	\$39,400.00	
LE Upgrades	\$1,586.50	
GA Landscape & Improvements	\$5,976.26	
LA-Chairs & Flooring	\$9,663.16	
Facilities Vehicle	\$9,000.00	
OP Furnishings	\$14,651.03	
Sub-Total 2013 & 2014 Expenditures	\$551,199.59	
TOTAL EXPENDITURES	\$1,441,526.10	\$112,832.90

Expenditure of Friends of the JCL Donations 2014

March 2014 Report

<i>Expenditure Details</i>	<i>Payee</i>	<i>March</i>	<i>MARCH YTD</i>
Volunteer Recognition		\$0.00	\$0.00
Advertising/Promotion		5,983.00	\$12,932.99
Collection Materials		\$0.00	\$0.00
Professional Development/Staff Recognition		\$184.31	\$384.31
Technology/Recruitment Consulting & Expenses		\$0.00	\$0.00
Card Services		1,149.54	\$3,258.21
Homework Help and Tudor.com		\$0.00	\$0.00
Summer Reading Club/Elementia		\$0.00	\$0.00
Other Library Programming		\$0.00	\$0.00
MidAmerica Regional Council		\$0.00	\$0.00
Board Travel Expenses		\$0.00	\$23.74
Miscellaneous		\$0.00	\$0.00
Total Expenditures		\$ 7,316.85	\$ 16,599.25

JOHNSON COUNTY LIBRARY
Board of Directors
May 8, 2014

AGENDA ITEM: VI. A. Consideration of approval of Johnson County Library Strategic Facilities Master Plan 2014

ISSUE FOR BOARD DETERMINATION:

Whether the Library Board of Directors should adopt the newly updated Facilities Master Plan as proposed.

DISCUSSION:

Facility planning is part of our service model. The design of our buildings sets the stage for the functions we are able to provide the community. As our community's needs change so must our infrastructure.

At the beginning of 2013, the Library Board and the Board of County Commissioners requested that the 2009 Facilities Master Plan be reviewed and updated. The goal of the updated plan is to recommend the optimum library system that is able to meet the needs of our community today and into the future.

The process of updating the new plan began with the Library Board retreat where the assumption that a library is a building that warehouses books was questioned. The modern library maintains a unique place within the community, providing a place where people meet, learn, discuss issues they are facing and engage in civic discourse.

From the retreat, the idea of two distinct types of libraries was developed; a library that would focus on convenience and transactions and another type that would be thought of as a destination location. Another outcome was the development of the criteria to evaluate and design locations through: Access, Fairness, Efficiency, Relationships and Results.

To continue the work of the plan, a steering committee comprised of library staff, a representative of the JCL Board of Directors and representatives of various Johnson County Departments and Agencies, including Johnson County Facilities was assembled.

The facilities plan describes 3 possible options, and recommends that we follow option 3. Option 3 offers an optimum library solution that fully meets the changing needs of our community while taking advantage of existing infrastructures, when possible.

It is the recommendation of the Strategic Facilities Master Plan that we move to the implementation stage and commission a comprehensive study that will look at land use, design and planning to determine the actual cost of this proposal and possible financing options.

RECOMMENDATION: That the Library Board of Directors adopt the new Strategic Facilities Master Plan.

PERSON(S) RESPONSIBLE: Sean Casserley



johnson county library

library facilities master plan
March 2014



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Appendix:

- Fast Facts..... A1-2
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EXECUTIVE SUMMARY

The central focus of Johnson County Library is the residents we serve, providing them with the ideas, information, experiences and materials that enrich their lives.

Facility planning is part of that service model and has long been a practice of Johnson County Library.

This document builds on the Johnson County Library Facilities Plan that was initiated in 1991. The design of our buildings sets the stage for the functions we are able to provide the community. As our community's needs change so must our infrastructure.

At the beginning of 2013, the Library Board and the Board of County Commissioners requested that the 2009 Facilities Master Plan be reviewed and updated. The goal of this report is to build upon, enhance and update the 2009 plan and recommend the optimum library system that is able to meet the needs of our community today and into the future.

The 2009 plan's purpose was to assess the existing facilities and propose new facilities that would meet our community's need over the next 20 years.

The focus of the 2009 plan:

1. Assess existing buildings for condition.
2. Assess existing facility locations in relation to current population distribution and needs.
3. Assess changes in the demographics, and potential growth and development in the library district through 2030.
4. Affirm or develop building standards and service models for library service.
5. Propose new facilities needed in the next 20 years to address the growth in the region.
6. Incorporate the county library system in the overall county Strategic Facilities Master Plan.

The Library has continued to maintain its buildings; the information gathered in the 2009 plan that concerns the condition of our facilities remains the same. The demographic analysis that was completed in 2009 has proven to be accurate and we continue to see the predicted growth patterns in Johnson County. The majority of that growth continues to occur in the southeast and north-west regions of the county.

While the upgrade of existing facilities might build on and enhance the present services, it may not be the optimum long-term solution for library service in the county. The increasing population, ever evolving technology and a changing publishing industry should be considered.

At the annual board retreat the library board began looking at the community and thinking about the population in terms of how people move throughout their day and how they combine library use with other activities. The data shows that our community is highly educated and mobile. They embrace technology and value the education system and many amenities that make Johnson County a community of choice. Using this new lens the board began to question some of its previous assumptions.

The assumption that a library is a building that warehouses books has quickly become outdated. The modern library maintains a unique place within a community, providing a place where people meet, learn, discuss issues they are facing and engage in civic discourse.

What emerged from the retreat was the idea of two types of service: a library that would focus on convenience and transactions, and another type of library that would be thought of as a destination location.

A convenience library would be embedded within a community, offer the most current and popular material. It would offer drive-through for material pickup and drop-off, and have a family focus with storytimes and other community activities.

A destination library would present patrons with a different experience – one that offered high-tech meeting and study spaces, a location that would support business, a place that offered specialized support for learning, discovery and creation.

Another important outcome of the board retreat was the development of updated criteria for evaluating and designing Johnson County Library facilities.

1. Access
2. Fairness
3. Efficiency
4. Relationships
5. Results

executive summary

Looking at our community today and into the future we better understand how our community is changing.

The 2009 report indicated that the Library provided outstanding service and this continues through the present. The report also indicated that Johnson County Library ranked near the bottom when comparing space to peer libraries. This decline in space has continued as the population of Johnson County continues to expand and the facilities remain the same. We continue to look for ways to maximize space, but many of our older buildings are characterized as feeling cramped with little room for displays of new material and few spaces for people to collaborate or quietly work alone.

As stated in the 2009 report, the impact to the community is that Johnson County Library will continue to struggle to provide informational and cultural offerings to the residents of Johnson County. Johnson County Library's capacity to provide early literacy skills and educational opportunities will also continue to diminish. In a knowledge-based society it is vital to have a robust and flourishing public library system.

The planning process over the last year has been collaborative, drawing on the expertise of our Board, Johnson County Library staff, county department heads, county facilities, county manager's office, city mayors, school superintendents and county commissioners. All of these voices have helped shape this report.

The problems we face are many: an aging infrastructure, a growing population, changing demographics and the vitality within the community.

We are at a crossroads with three possible paths available.

Option 1: The first pathway is one where we continue to support our existing facilities infrastructure. Choosing this direction means we will continue to see diminishing space available to our patrons as our community grows. Capital will need to be expended to maintain an aging infrastructure. The services we are able to offer will not meet our changing community's needs and we will be forced to stay with our existing model of service.

Option 2: The second pathway looks at a future where we strategically replace older buildings with a newer in-

frastructure while taking advantage of facilities that may be converted into either a convenience or destination model. This route allows us to move forward and offer a new service model of destination and convenience libraries.

Option 3: The final pathway offers an optimum library solution that fully meets the changing needs of our community while taking advantage of existing infrastructures, when possible. It looks to modernize, repurpose, reuse and look for sustainable solutions. It advocates for the responsible use of the taxpayers money while continuing to make Johnson County a community of choice. It offers the best service solution for the future and creates a positive environment for our community.

It is a solution that proposes placing convenience libraries closer to where people live and work, and to provide destination libraries that offer diverse and enriching educational, cultural and recreational experiences. It creates a library system that competes with other similarly sized communities.

It is the recommendation of this report that rather than maintaining the existing infrastructure, we consider option 3.

The convenience model would be embedded within communities and build on the strengths and relationships of that community. It would expand service hours and be on major arterial roadways. It would provide early literacy programs for families and the most current materials. Its focus would be on convenience, families, community and education.

The destination model would allow for cultural and recreational activities. The destination library would be the place where people from across the community could come to meet, learn and discuss issues of the day. It would be the learning laboratory for discovery and building, the place where inter-agency partnerships and collaboration could occur. It would have a suite of technology available in meeting rooms and study areas. It would be the place where research is supported and where businesses can grow.

The total cost of implementing such a plan across a 20- year time frame is unknown. In the next 20 years the population of Johnson County is predicted to grow to

750,000. When comparing 17 peer libraries we found the average square footage per 10,000 residents to be 0.85. Today Johnson County Library provides 0.6657.

Accounting for the fact that we have an additional library system within the county, Johnson County Library will need 505,750 square feet to provide adequate library service in the next 20 years.

Achieving this plan will enable Johnson County Library to increase the cultural and educational resources available to this community. Providing support and resources for our knowledge economy is the best investment we can make in our community for this generation and the generations who follow. This investment will ensure that we remain a community of choice.

It is the recommendation of this report that we move to the implementation stage of this plan and commission a comprehensive study that would look at land use, design and planning to determine the actual cost of this proposal and possible financing options.

Vision

The Johnson County Library creates an environment for people to learn, to explore, to enjoy, to create, to connect.

Mission

Johnson County Library provides access to ideas, information, experiences and materials that support and enrich people's lives.



introduction

INTRODUCTION

The Facilities Master Plan builds on the work completed by the Johnson County Library in 2009. This is a 20 year plan that looks at the system requirements for library space to accommodate the needs of the community. This plan takes into consideration space for the collection, seating, study and meeting rooms and space for staff. This report analyzes and provides recommendations based on the changing population and demographic profile of Johnson County. This report does not reflect the cost of deferred maintenance. The scope of this project was to provide the best long-term solution rather than a solution that maintains an aging infrastructure.

ACKNOWLEDGEMENTS

JOHNSON COUNTY GOVERNMENT

Mayor Steven Ellis
Mayor Timothy Maniez
Mayor Joel Marquardt
Mayor Laura McConwell
Mayor Paula Schwach
Mayor John Yé

BOARD OF COUNTY COMMISSIONERS

Commissioner Steven Klika
Commissioner Jason Osterhaus
Commissioner Edward Peterson

LIBRARY BOARD

Mitra Templin, Chair
Nancy Hupp, Vice-Chair
Emmanuel Obi, Treasurer
Neil Shortlidge, Secretary
Carol Snyder
Pam Robinson
Amy Amos Ruo

STEERING COMMITTEE

Michael Meadors Director, Park and Recreation
Dean Palos Director, Planning Office
Scott Neufeld Director, Budget and Financial Planning
Lougene Marsh Director, Health and Environment
Alice Amrein Director, Transportation
Danni Livingston Manager, Planning and Design, Facilities
Georgia Gavito Sizemore Project Manager, Facilities

Maury Thompson, Assistant County Manager, County Manager's Office
John O'Neil, Director, Wastewater
Rise Haneberg, Criminal Justice Coordinator, County Manager's Office

JOHNSON COUNTY LIBRARY ADMINISTRATIVE TEAM

Sean Casserley, County Librarian
Tricia Suellentrop, Deputy County Librarian
Carolyn Weeks, Associate Director for Central Services
Jennifer Mahnken, Associate Director for Branch Services
John Helling, Associate Director for Systemwide Services
Matt Sapp, IT Services Manager
Jeff Walker, Financial Services Manager
Kasey Riley, Director of Communications
Susan Mong, Executive Director, Johnson County Library Foundation

SOURCES USED

In order to understand the space needs of Johnson County Library a wide variety of source information has been collected and used. We continued to use the professional work and assessment provided by PGAV/MS&R/LPA in the 2009 report as many of their predictions have proven correct over the last five years.

The recommendations are based on comparative studies of peer library systems and we have repeated some of the research to verify if there have been any changes to the trends we saw in 2009.

All of our analysis takes into account the population and library service area of Olathe.

Sources used in this report:

- 2013 Johnson County Strategic Plan
- Current usage statistics and patterns
- Market segmentation analysis provided by OrangeBoy. The community survey received more than 25,000 responses.
- The 2009 Market Segmentation Report, created by Civic Technologies
- United Community Services of Johnson County 2010 report, "How Johnson County is Changing"
- United States Census Bureau, Johnson County, Kansas QuickFacts

- Current and projected population trends from Mid-America Regional Council (MARC)
- Current automotive traffic patterns from CERI 2013
- Library Journal, Nov. 15, 2013 Library Building Cost Projections
- Johnson County Kansas Strategic Facilities Master Plan 2007
- Public Library Space Needs: A Planning Outline 2009, Wisconsin Department of Public Instruction
- Public Library Spaces Needs and Alternatives Study, Outline
- Standard for Kansas Public Libraries, 2006 Revision
- Interviews with Johnson County Library staff
- Interviews with city leaders
- Focus groups
- Johnson County Library Facilities Feasibility Study 2002, Donna Lauffer
- Johnson County Library Facilities Plan 1991-2010



planning framework

PLANNING FRAMEWORK

The planning process for the Facilities Master Plan involved many people and many steps. What follows is a distillation of that process.

Library Board Retreat

In July 2013, the Library Board and the Administrative Team met for a daylong retreat with Joan Frye Williams, a library consultant and self-described futurist. During this meeting, the group was to assemble a set of working assumptions and goals that would guide the rest of the facilities planning process. Among the assumptions that all agreed on were:

- The population of Johnson County will continue to expand to the south and southwest
- Johnson County residents will continue to use the car as a primary method of transportation
- Not every library location will need to offer the exact same services as the others

The goals that were produced in this retreat are described in detail in the Goals section of this document.

Civic Leaders Meeting

In September, 2013, Williams, the Library Board and members of the Administrative Team met for a dinner with various civic leaders of Johnson County. Included in the group were mayors of cities within the library district, superintendents of local school districts, Johnson County Commissioners and other stakeholders in the facilities planning process.

The goal of the evening was to gather and synthesize the opinions of these stakeholders into a set of principles that could be used to guide the planning process and ensure that the needs of these diverse groups would be met by the library system of the future.

The group produced several ideas that became integral to the process:

- Everyone who is participating in this process has a chance to contribute to a legacy for future library users

- The Library must take a holistic, county-wide view when making facilities decisions
- When it comes to library service, one size does not fit all

Steering Committee and Administrative Team

After these two meetings took place, two groups began to hash out the specifics of what all of this would mean when translated into a set of specific library attributes and geographical locations. In other words, they set about creating a detailed facilities plan. These groups were the Steering Committee and the Administrative Team of the Library.

The purpose of the Steering Committee was to ensure that the voices of interested parties from outside of the Library were integral in the facilities planning process. This group was made up of representatives from several departments of Johnson County Government, including facilities, planning, park and recreation, transit, budget, health and environment, wastewater, and the county manager's office. This group met frequently over several months with the goal of putting together a set of specific recommendations about the locations and types of libraries to be constructed in Johnson County in the future.

Both groups created maps that showed their ideal vision of Johnson County Library system using the input of the Library Board retreat and the Civic Leaders meeting. When each group had arrived at what they considered an appropriate vision they met to iron out a final, unified plan that would be presented to the Library Board and the County Commission. The details of this plan are contained in the Conclusions section of this document.

GOALS AND GUIDING PRINCIPLES

GOALS OF THE INITIATIVE

The guiding principles of this plan focus on Access, Fairness, Efficiency, Relationships and Results. These principles work in concert with our strategic plan which focuses on Education, Community Building and Convenience.

Our goals remain:

- Improve the public’s access to libraries across the entire county.
- Achieve fairness and parity between urban, suburban and rural areas.
- Rebuild an aging infrastructure.
- Create energy-efficient, sustainable buildings that are modular in design and multifunctional.
- Build on the strengths of each library, building strong connections to the community.
- Provide efficient service models and increase access and availability of material.
- Establish two branch types to serve the community.

GUIDING PRINCIPLES FOR THE FACILITIES MASTER PLAN FROM THE BOARD RETREAT

The future is not predictive and the library of the future is not deterministic. Rather than immediately think about buildings and land, the Board members challenged their assumptions and to took a step back to think of the library as a whole.

The guiding principles as we move forward are access, fairness, efficiency, relations and results.

These principles will strengthen library services in underserved areas of the county based on projected growth while not abandoning our established infrastructure.

These principles will provide new libraries with adequate space at locations throughout the community that enables access and equity.

These new library models will be designed to operate within the limitations of the annual budget. They will adhere to sustainable building practices, finding ways to efficiently and effectively use resources.

This solution offers the greatest flexibility when dealing with the uncertainty of the future.



goals and guiding principles

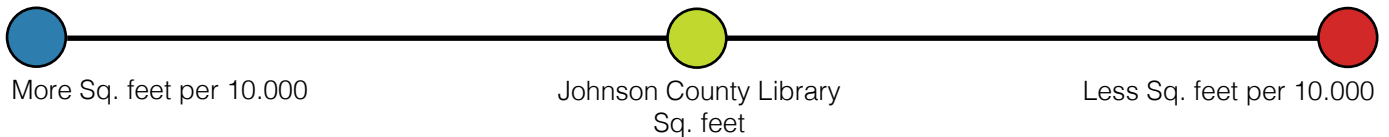
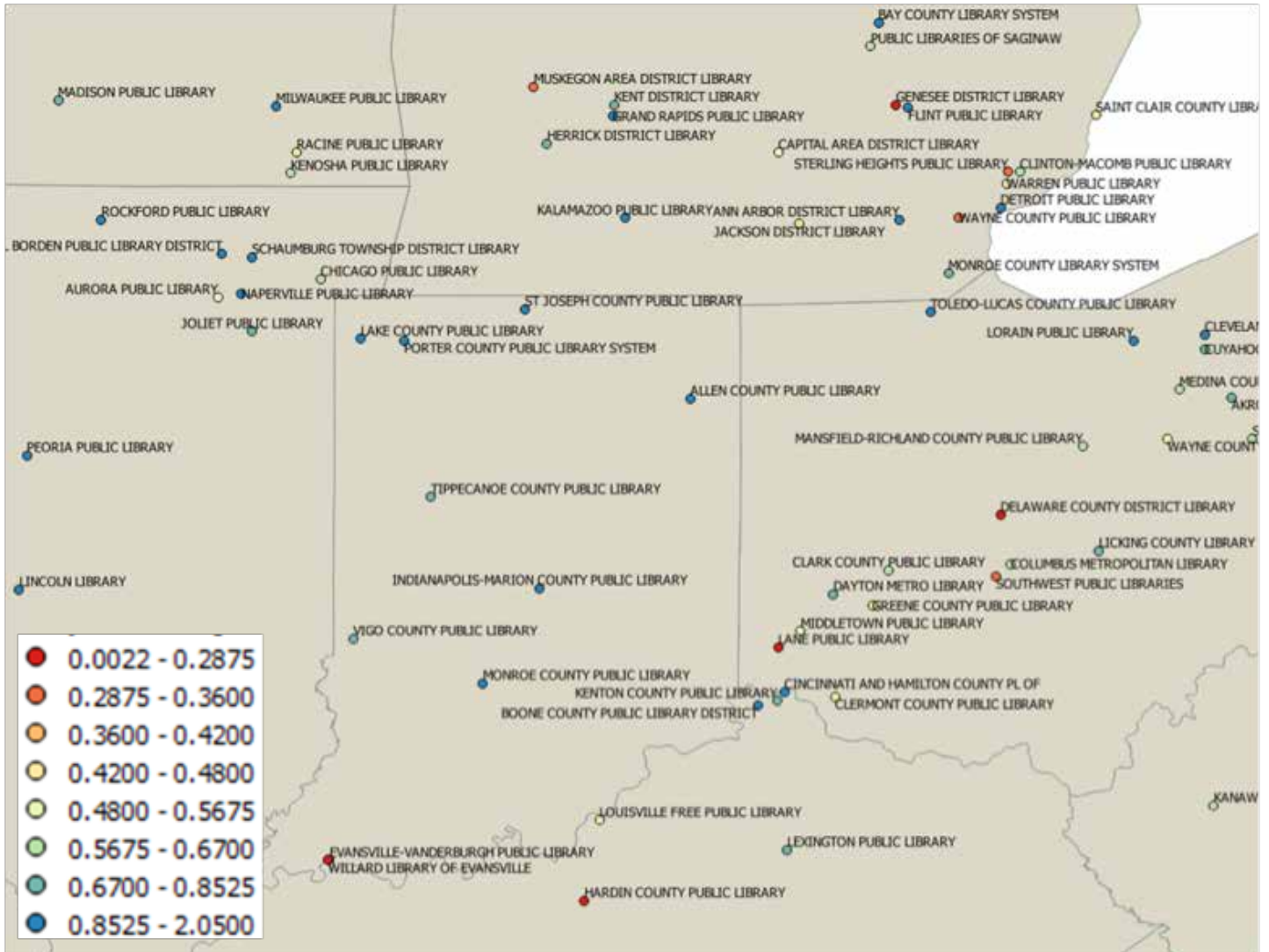
THINGS THAT ARE KNOWN AND WE CAN MEASURE

- Comparative standards for public libraries
- Circulation and use patterns at Johnson County Library
- Overall population trends
- Market analysis for patron profiles
- Program attendance

Branch Square Footage Total		
Total Square Feet	2012 Service Population	2040 Projected Service Population
Central Resource 80,007	Blue Valley 92,703	Blue Valley 141,114
Antioch 24,650	Shawnee 70,534	Shawnee 99,761
Blue Valley 24,368	Lackman 49,193	Lackman 75,725
Corinth 20,495	Antioch 37,663	Antioch 53,832
Leawood Pioneer 19,016	Central Resource 34,674	Gardner 51,197
Lackman 17,843	Leawood Pioneer 34,161	Central Resource 49,650
Shawnee 17,670	Corinth 31,318	Leawood Pioneer 48,457
Oak Park 17,118	Oak Park 26,005	Corinth 37,992
Cedar Roe 16,492	Gardner 23,133	Oak Park 37,237
Gardner 13,544	Cedar Roe 12,656	DeSoto 21,516
DeSoto 3,630	Spring Hill 9,447	Spring Hill 18,074
Spring Hill 3,004	DeSoto 7,874	Cedar Roe 15,962
Edgerton 2,982	Edgerton 4,671	Edgerton 12,034

We compared 17 peer library systems serving similar populations and found the average square footage per 10,000 residents is 0.85. Today, Johnson County Library provides an average square footage of 0.6657

What Other Communities Are Doing



Johnson County Library today

JOHNSON COUNTY LIBRARY TODAY

The population of the Johnson County Library service area is approximately 431,000. This does not include the city of Olathe which has a city owned and operated library system. Population trends indicate that Johnson County will increase by more than 300,000 residents by the year 2040, with that growth primarily occurring in the southeast and northwest parts of the county. Since 2009 the population has grown approximately 50,000.

Johnson County Library Physical Space

Johnson County Library consists of 13 locations – 12 branches and one main library. There is also a support services building adjacent to the Antioch building.

Each location has public access computers where patrons can access the Internet as well as word processing and spreadsheet software. There is Wi-Fi access at each location as well.

Many of the libraries feature study room and/or meeting room space available at no charge. There is also comfortable seating in each location. Per a recent study, 6% of Johnson County Library card holders come into the Library to use it as a “community space.” They study, read magazines and newspapers, attend programs, access Wi-Fi or meet socially. Another 7% access public computers to use the Internet or software.

Antioch 8700 Shawnee Mission Pkwy., Merriam, KS
The chiller was replaced in 2012 and the boiler in 2013. There are plans to upgrade some of the controls in the interior of the building. The roof over the Adult Education Wing has been replaced and was completed in 2014. The life span on the above improvements should be 20 years. The roof over the main library is 18 years old and has not been leaking. This roof was protected by a 30-year warranty, but the firm has declared bankruptcy and the warranty is null and void. The interior book drop has been modified to include an A/V slot. The marmoleum floor in the lobby has been replaced with a maintenance-free tile. The book sorting area in the back of the house has been moved off-site and offices were constructed for the staff who were housed on the second level. That level is used only for storage for the immediate building. The circulation desk area has been

modified to include a holds area and self-check stations have been installed in strategic locations.

Blue Valley 9000 W. 151st St., Overland Park, KS
The heating and cooling system continues to be a problem. The chiller requires a new compressor on an average of every 2 years. The ventilation system has been improved with the addition of a return air unit on the roof to circulate conditioned air back to the air handler. Problems continue with the flex duct work. It becomes disconnected very easily. Wear holes appear with usage. This should be replaced with regular duct work. The roof is now 17 year old but is holding up very nicely. The design of the building causes air currents around the roof line and the metal caps on the parapet walls have blown off during high winds. The two emergency exits were poorly designed and start leaking about every two years. Resealing will stop this. If the building is ever remodeled, these two exits should be replaced. The concrete walk-way in the entrance had to be replaced and the building settling has caused large gaps between the building and the driveways and the sidewalks. This requires caulking every year. The latest concern is the ground water coming during wet times of the year. The utilities ducts under the floor become filled with water and water appears around the support column by the story time room.

Cedar Roe 5120 Cedar, Roeland Park, KS
The changes at Cedar Roe were need driven. The electrical conduit had rusted through and allowed water in the panel. The panel and the conduit were replaced. A year later the conduit to the main electrical panel failed and had to be replaced. The east entry steps were failing and were removed. The entrance was made an emergency exit. A new sidewalk was installed and takes people to a rally point to the north by the church. The second level is still not useable for fire code reasons and the building is still out of code for emergency exits. The parking lot has been resurfaced and should last for 10 more years. The roof continues to be very stable.

Central Resource 9875 W. 87th St., Overland Park, KS
The building chiller continues to be the main source of concern. It has been abused in the past and needs to be replaced before it fails. The roof over the adult fiction area has been replaced. The roof over circulation and the teen area is leaking and needs to be replaced. The rest of the roof is stable but aging and can be replaced

a section at a time as funds are available. The VAV system is in marginal shape. Some of the VAV boxes have been replaced and some of the older ones still work well. The units not working will need to be replaced because parts are no longer available. The ceiling tile will need to be replaced completely. Replacement tiles are no longer available. Since the last report, the interior public space has been painted and the lighting has been improved. The front entry steps have been eliminated and the entry doors replaced. A lot of the servers from the computer room have been relocated to the county facility. This will free up power for other uses. The carpet replacement project is ongoing, but will be postponed to allow for the remodel project to move forward. The adult fiction area will be the first section completed after the project is complete. The carpet in the back of the house has not been replaced and is the original 1995 product. An irrigation system has been added in several locations in an effort to enhance the exterior appearance. The fire notification system has been replaced and should have a useful life of 15 years. The main corridor lighting has been replaced with the fixtures originally specified and the lighting has improved. Several of the exterior windows were replaced and others will need to be in the future. The front parking lot has been repaired, but the entire lot needs a major renovation.

Corinth 8100 Mission Rd., Prairie Village, KS
The conditions mentioned in the 2009 report remain about the same. The outside lighting has failed and is being replaced. The SE corner of the building is sinking at 1/16 of an inch a year. The north air handler coil was leaking and needed to be repaired. With continued use of the building this will have to be replaced. The boiler for the north half of the building is still running, but in need of constant care and repair. Water intrusion on the west side of the building remains a problem in spite of many efforts to curtail it.

DeSoto 33145 W. 83rd St., De Soto, KS
The building remains functional with very few problems. Parking is dependent on city streets and all deliveries are made through the front door. This building is very stable.

Edgerton 319 E. Nelson, Edgerton, KS
Edgerton is the only building the Library does not own. The renovated space is leased to us by the city. The

building has some structural issues and a crawlspace that cannot be accessed safely. This makes it difficult to add or move computers.

Gardner 137 E. Shawnee, Gardner, KS
The roof and HVAC equipment continue to be a problem in this building. They required more maintenance than they should at this age in the life of the building. The parking lot belongs to the library, but is heavily used by the city for various events. The safety issues remain the same. The main electrical feed to the second floor is not encased in concrete.

Lackman 15345 W. 87th St. Pkwy., Lenexa, KS
There is very little change in Lackman from the 2009 report. The maintenance has gone up on the standing seam metal roof, but that is to be expected. The standing seam roof has a long life left. The modified bitumen room on the south side of the building is showing wear and will need to be replaced in a few years. The chiller for this location is aging and there is a request for funds for this replacement in 2015. The hidden location remains a problem for Lackman.

Leawood Pioneer 4700 Town Center Dr., Leawood, KS
Leawood is our newest facility, being renovated with an addition added in 2009. Leawood's biggest issue is parking. Leaks remain a problem in the original building. We have located and repaired two different locations that were caused by design and not roof leaks. We have one location that needs to be solved. Exterior maintenance may become an issue here. The city opened a new building without any increase in operating personnel. That is being reflected in our grounds maintenance and snow removal.

Oak Park 9500 Bluejacket, Overland Park, KS
Since the 2009 report the heating and cooling for the east end of the building has been upgraded. The ceiling tile and lights in the public space have been replaced. The book drop has been moved to the west end of the lot and a separate turn around has been installed. The parking lot has been refinished. Most of the interior walls in the public space have been painted.

Johnson County Library today

Shawnee 13811 Johnson Dr., Shawnee, KS

Shawnee is located in northern Johnson County. Currently it is the library serving the Monticello area. It has a basement that was designed to be renovated, but the project has not made it onto the CIP approved project list. Shawnee is structurally good at this time. The roof has been replaced. New entry doors have been installed and new carpeting has been installed. Interior painting is scheduled for 2014. The water issue in the basement has been resolved. The inbound water supply pipe had a slow leak that became large and very noticeable.

Spring Hill 109 S. Webster, Spring Hill, KS

Water coming up under the back door remains an issue. Several approaches have been tried to divert water from the building, but nothing has worked. Carpet could be placed on a watch list.

Mill Creek Activity Center

Library staff are currently partnering with Johnson County Park & Recreation District, using the Mill Creek Activity Center to provide story times. Adding a lending machine to store holds for library patrons on the property is in the works. This should be in place by July 2014. This is a precursor to the Monticello project, with design work slated to begin in late 2014.

Johnson County Library Collection

Each location has a collection of print, audiovisual and electronic materials which may be checked out. There is also a collection of magazines and newspapers, as well as a basic reference collection at each branch.

Currently the Library holds about 982,000 physical items available for patron check-out. In addition, the Library has 27,650 electronic materials available for borrowing. In 2013, Johnson County Library circulated approximately 6.3 million items, an average of 15.6 items per capita.

The use of electronic books and electronic audiobooks continues to grow. It is expected by 2025, 25% of the collection will be in electronic form. However there will still be a need to increase the physical collection to meet demand. Printed magazines and newspapers will continue to dwindle as more titles become available in electronic formats. Music and movies are also moving to a digital platform so will require less physical space.



As the population of Johnson County continues to grow, the Library will need to maintain an appropriate level of materials for that population. Johnson County is expected to hit approximately 700,000 people by 2040.

The Library currently has approximately 279,000 sq. ft. of space with approximately 35-40 % dedicated to holding physical collections. It is predicted that Johnson County Library will need to acquire approximately 300,000 additional items by 2040 to maintain an appropriate ratio of materials to patrons. Even if 25% of the collection is electronic, the print collection will still have to grow by 225,000.

Johnson County Library today

Johnson County Library Patrons

Johnson County Library hired a company to help us understand how our current patrons are using the Library. Here are some interesting facts based on Johnson County Library user data. The total number of Johnson County Library cardholders is estimated to be 206,249.

- 10% of Johnson County Library patrons earn more than \$100K
- Approximately 80% of Johnson County Library patrons have smartphones (national average is 60%)
- 71% of Johnson County Library patrons consider convenience to be very important
- 40% of “lapsed” users don’t use the Library because they are too busy
- 30% of Johnson County Library users have bachelor’s degree



The company hired defined Johnson County Library patrons using 11 different categories. These categories describe how patrons primarily use the Library. They may use Johnson County Library in multiple ways but the categories indicate the patron’s primary use.



The categories are listed in the chart on the next page. The largest percentage of library patrons come into the Library to pick up materials. They use the website to browse and place holds, and then come in to pick up those items. They don’t spend much time in the Library. This indicates to us that the majority of our patrons are focused on convenience.

These groups, *Dependables* and *Page Turners*, make up 33% of Johnson County Library users. 21% of Johnson County Library users are considered *Occasionals*, only using the Library 3-4 times per year. They indicate they are too busy to come to the Library, which also indicates a need to be more convenient. The fourth most popular group is called *Bedtime Stories*, families who check out children’s materials, making up approximately 11% of our users. The rest of the groups consist of teen users; computer users; those who check out electronic materials; those who use the audio-visual collections; and those who spend time using library facilities, sitting and reading, engaging in social activities, attending programs and using Wi-Fi.

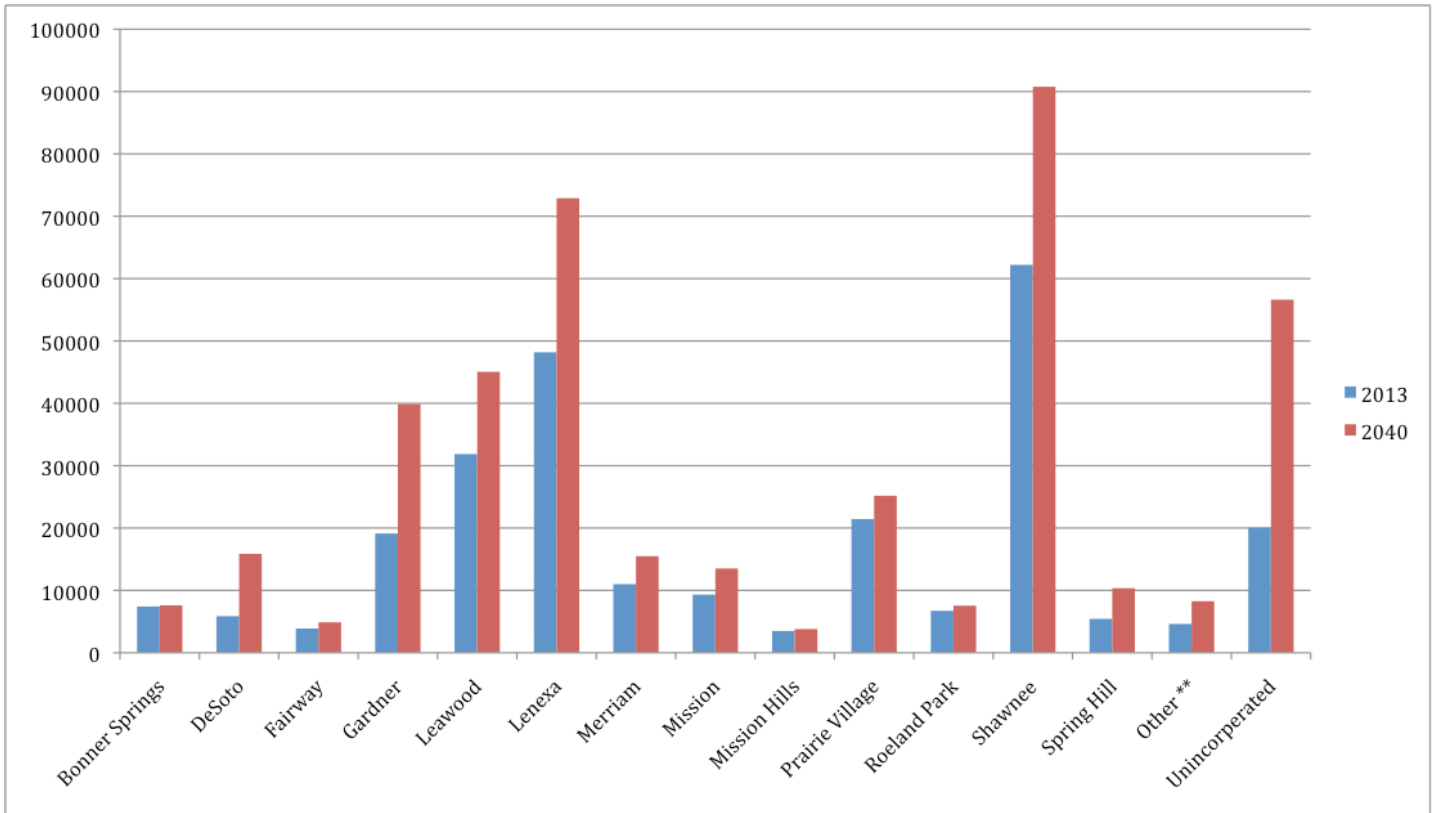
Data from Mid-America Regional Council indicates that Johnson Countians spend almost \$407 per capita on arts and cultures activities, more than any other county in the Kansas City metro area. However, Johnson County only hosts a small number of venues, compared to the rest of the metro. This indicates to us that Johnson County Library could be a potential provider of such events that would draw residents.

Cluster Overview

Cluster	Primary Use	Percentage of Cardholders
Digitarians	Download eBooks and eAudiobooks through library website	3%
Transitionals	Borrow adult print materials and eBooks	7%
Staying Connected	Use library computers	7%
Bedtime Stories	Borrow children materials or attend programs for children	11%
Bright Future	Borrow teen materials	5%
Dependables	Borrow adult print and A/V materials	21%
Page Turners	Borrow adult print materials	12%
Audiophiles	Borrow audiobooks	5%
Double Feature	Borrow DVDs and music CDs	2%
Dining In	Study or work, read print materials, or use free Wi-Fi at the library	6%
Occasionals	Infrequently borrow adult print materials	21%

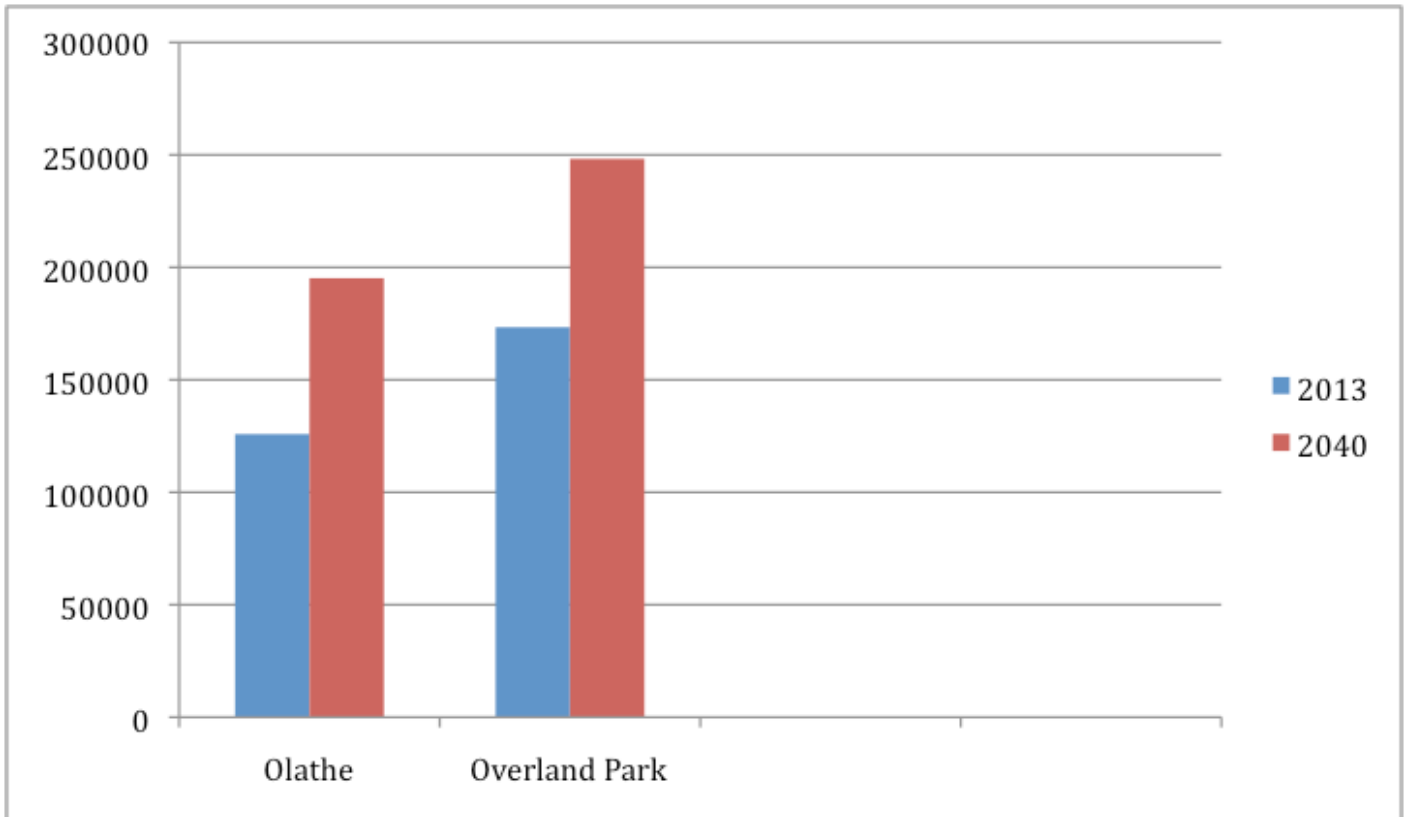
Johnson County Library today

Current and Projected Population



** Other includes Edgerton, Lake Quivera, Mission Woods, Westwood, and Westwood Hills

Current and Projected Population



Conclusions

CONCLUSIONS

Johnson County Library needs a different model for the future of its facilities from what is outlined in the current Facilities Master Plan, which was created in 2008 in a dramatically different economic environment. The needs of Johnson County patrons have changed since 2008 and the plans proposed in the 2009 Strategic Facilities Master Plan are no longer the appropriate model to provide the best service.

Currently, Johnson County Library has one large facility (approximately 80,000 sq. ft. open to the public) and 12 neighborhood libraries in various sizes. There is concern about the “health” of several of these buildings, and those concerns continue to increase. Some buildings have structural issues; others have unusable space due to ADA regulations; still others have just reached the end of their lifespan. There is also a question about the current locations of the branches. As the population grows and shifts, it is important to make sure library facilities continue to meet the needs of that population.

We propose to address these problems by creating a large “destination” library and multiple smaller “convenience” libraries.

Johnson County residents spend approximately \$407 per capita on arts and cultural events every year. Unfortunately, most of those events occur outside the county. The Library wants to provide opportunities for residents to stay in the county with those dollars. Building a large “destination” facility could meet that need. It might feature an auditorium, host high-quality events, offer cutting edge technology, and provide flexible spaces for patrons to use for various needs.

Convenience is another major need for Johnson County residents. Approximately 21% of Johnson County Library patrons are only occasional users because the Library lacks the convenience they need. Blue Valley Neighborhood Library is the most heavily used branch in the county partly because they have a drive-up window. Convenient neighborhood libraries need to be placed throughout the county. These convenience libraries would feature drive-up windows, a popular collection that satisfies the demands of residents, basic programming such as storytimes and book discussions, and basic technology needs.

Trends indicate that the population of Johnson County is growing and will be increasing, specifically in the northwest and southeast portions of the county. It has grown approximately 60,000 in the last three years alone, and MARC predicts that the county population will increase by 300,000 in the next 35 years. The most grossly underserved portions of the county in terms of library service are in the northwest (Monticello area) and southeast (Stanley and south.) We currently do not have library service that meets the needs of residents in those areas, and population growth will only exacerbate this problem.

It is the recommendation of this report that we move to the implementation stage of this plan and commission a comprehensive study that will look at land use, design and planning to determine the actual cost of the proposal and possible financing options.

Appendix

Mill Creek Update

Bradley Debrick, Early Literacy Coordinator, reported on the progress of the Mill Creek story times.

In the spring of this year, Shawnee library staff planned a 5 week story time program at the Mill Creek Activity Center. The first story time had 4 children and 1 adult, by the end of the spring session there were 15 to 20 people at each story time.

Using the numbers from the spring program, Mr. Debrick began planning the 10 week summer story time program at the Mill Creek Activity Center. Mr. Debrick reported that 85 people attended the first session, 53 children and 32 care givers.

Lending

Situation – Currently, we provide well-attended story time programming at Mill Creek but no circulation functions.

Objective – To provide circulation at Mill Creek Activity Center. The primary objective is to provide holds pickup, a secondary objective is to provide a browsing collection.

Present Situation – There are several possible solutions: a lending machine, a locker system, an open shelf with a self-check and book drop, a staffed solution (having a staff member sit and offer circulation at their front desk, for example), or some combination.

Proposal – To place a lending machine on site at Mill Creek Activity Center.



Fast Facts

757

People attended a storytime this year at Mill Creek.

86

Attending a single storytime is the record for this year

955%

This is the growth we have experienced since starting this collaborative program with Parks and Recreation.

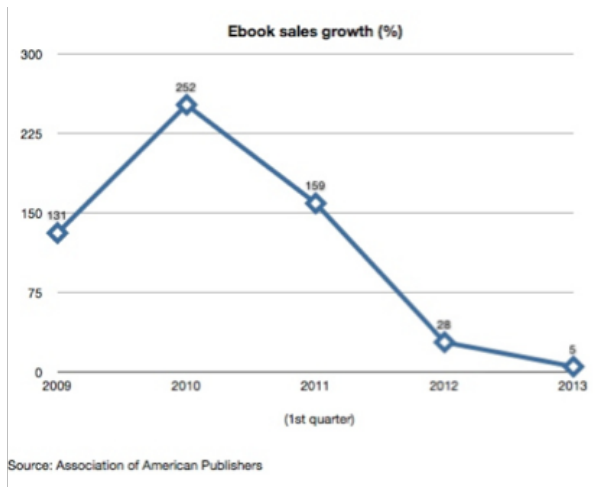
“THERE ARE MANY LITTLE WAYS TO ENLARGE YOUR CHILD’S WORLD. LOVE OF BOOKS IS THE BEST OF ALL.”
 — JACQUELINE KENNEDY

Mobile Computing Trends

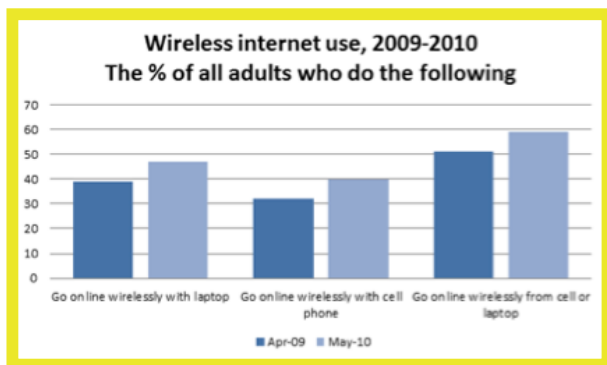
Battle of the mobile device

Gartner predicts that 2013 will be the year in which mobile phones overtake PCs as the most common Web access devices worldwide. By 2015, the company forecasts, more than 80 percent of handsets sold will be smartphones, tablet shipments will grow to about 50 percent of laptop sales, and Microsoft's Windows 8 will likely hold third place behind Google's Android and Apple's iOS operating systems

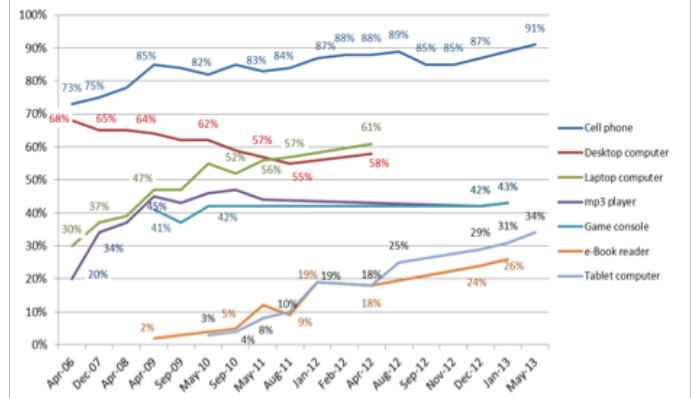
Ebook sales growth



"What matters most is not the competition between e-books and traditional books. What matters is how much of people's total time they are willing to devote to reading, as opposed to the overabundance of other entertainment options that the world offers." Washington Post Aug 8th 2013



Gadget Ownership



The Numbers

- 88% of adults 18+ have a cell phone
- 61% have a laptop
- 58% have a desktop computer
- 46% have smartphones
- 31% have a tablet computer
- 26% have an e-reader

Fast Facts

95% of adults under 30 have a cell phone.
88% of all adults have a cell phone.

66% of those under 30 have a smart phone
while 46% of all adults have a smart phone.

Source: Pew Internet surveys 2006-2013

Changes in Johnson County Population

2000-2030

The population trends show that the region is continuing to spread out.

However, not only is the region's population occupying more land, it is also thinning out, with the population density decreasing from just over 3,000 persons per square mile in 1970 to a forecast density of less than 2,000 persons per square mile by 2030.

Aging

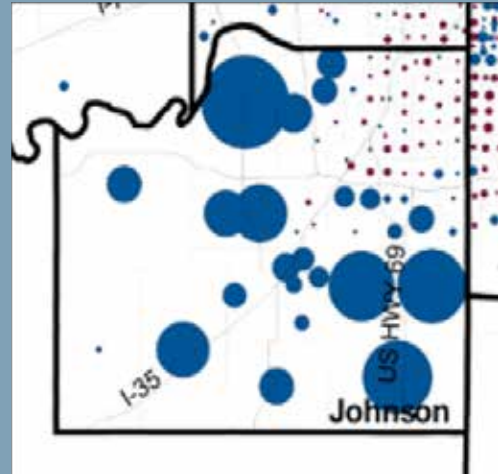
As with much of America, the Kansas City region will continue to grow older as the baby boom generation matures. The median age is expected to continue increasing through 2030.

The percent of the population over the age of 60 will grow from roughly 15 percent of the population over the last 30 years to over 25 percent of the population by 2030.

Data from MARC and Civil Technologies studies



Population Growth



Fast Facts

20.1%

Of our patrons are families with younger children. They are college educated and employed in professional or management occupations. They have dual income households and make up our largest user group.

305,470

Is the annual checkout number for this demographic group.

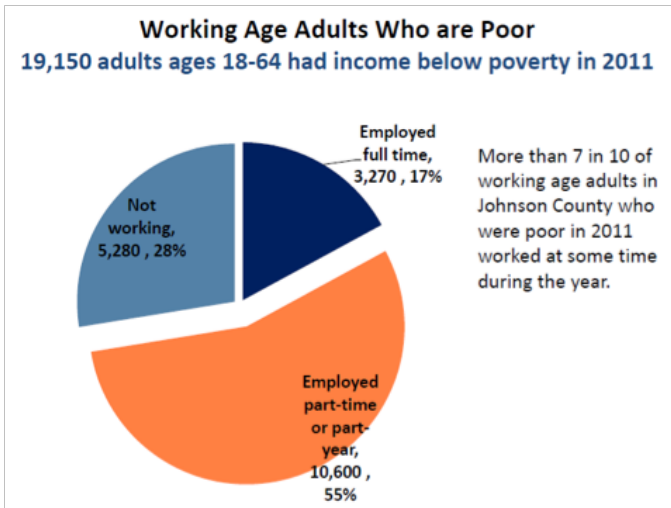
Poverty Trends in Johnson County

Summary

We know that poverty is the number one link to literacy levels.

Studies have shown that breakfast eating can support learning in children. Skipping breakfast is relatively common among children in the United States (Murphy, 2007).

Who is poor in Johnson County?



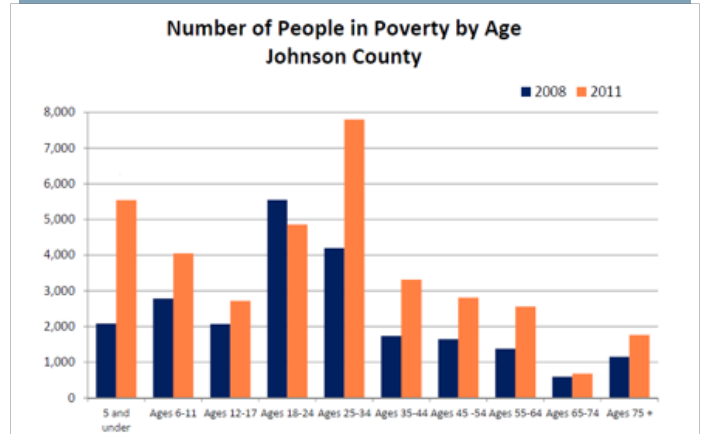
Sources

<http://ucsjoco.org/Uploads/Struggling-to-Make-It-Poverty-in-Johnson-County-2011-ACS.pdf>

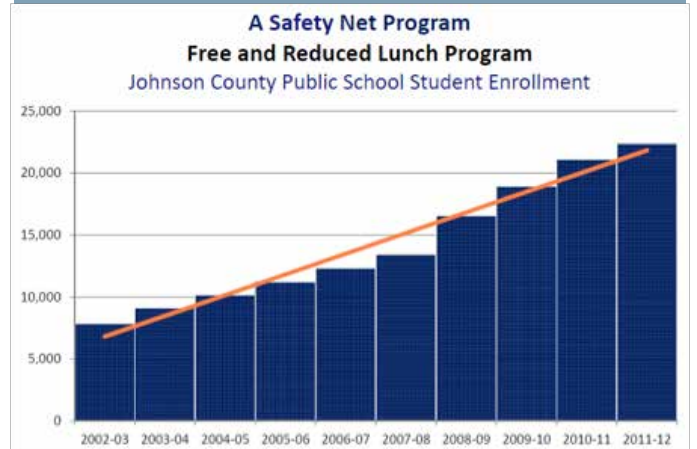
<http://www.nfsmi.org/documentlibraryfiles/PDF/20100104092056.pdf>



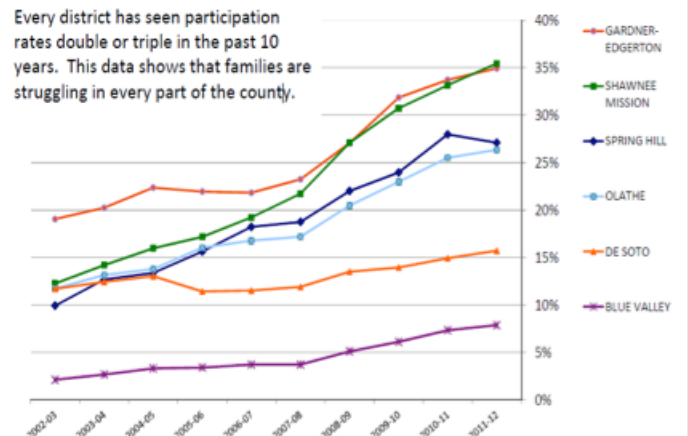
Poverty in Johnson County



School Lunch Programs



Participation Rate in Free and Reduced Lunch Program By Johnson County School Districts



Transportation

Summary

In the Kansas City region automobiles far surpass other modes of transportation as the preferred method of travel. This has led to the development of an extensive roadway system while the transit system has maintained a fairly stable level of operation.

Kansas City also serves as a major freight hub and has a rapidly growing network of bicycle and pedestrian trails.

Congestion

Congestion is increasing in metropolitan Kansas City. According to the Texas Transportation Institute (TTI), the percent of congested travel during peak vehicle miles traveled increased from 5 percent in 1982 to 32 percent in 2002.

Those levels, however, are relatively low when compared with other metropolitan areas of comparable size in the country. Large metropolitan areas, as a whole, saw their congested travel increase from 24 percent of peak vehicle miles traveled in 1982 to 65 percent in 2002.

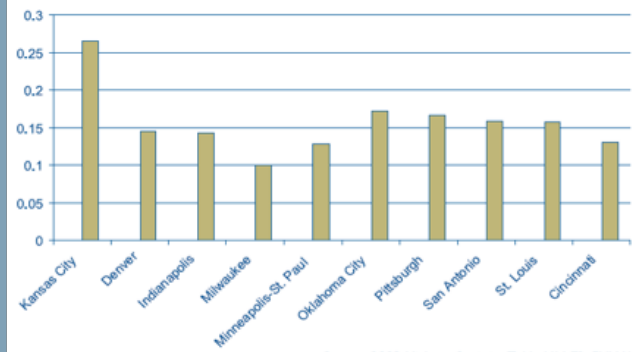
Travel Time

Because of the relatively low congestion levels, metropolitan Kansas City generally experiences shorter travel times than other metropolitan areas.

Data from Regional Trends Study MARC Version 2.0 2030

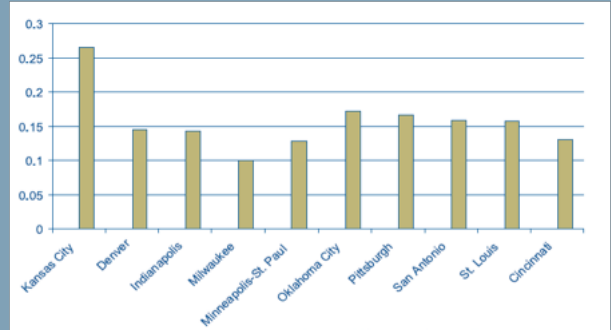


Freeway miles per 1,000 persons



Source: 2003 Highway Statistics, Table HM-72, FHWA
Peer cities selected by a statistical method comparing proximity, population, and other factors, such as whether a city was considered to have similar transportation characteristics by the FHWA.

Roadway miles per 1,000 persons



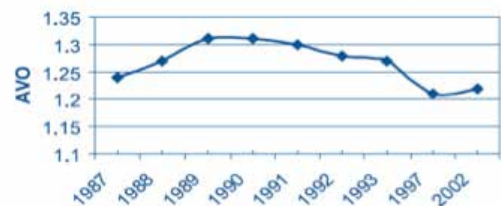
Source: 2003 Highway Statistics, Table HM-72, FHWA
Peer cities selected by a statistical method comparing proximity, population, and other factors, such as whether a city was considered to have similar transportation characteristics by the FHWA.

Fast Facts

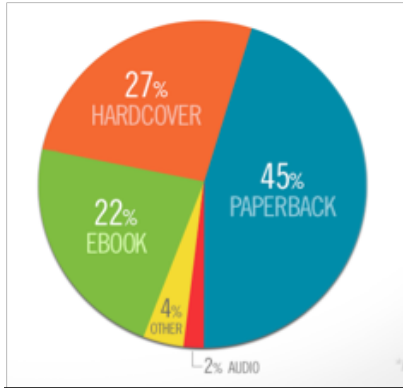
93% of all commute trips made in the region are by automobile.

82% drive alone.

FIGURE 2-16
HISTORICAL PM AVERAGE VEHICLE OCCUPANCY RATES



Trends In Book Buying



Notable trends from 2012 include e-commerce taking the lead as the largest channel for book sales, growth in the e-books category, and paperbacks remaining the most popular format for readers.

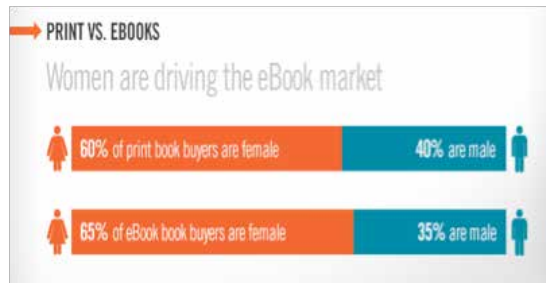
The first quarter of 2013 shows more women and older consumers buying books, continued growth for eBooks, and more iPads being used for eBook downloads.

Preliminary data from the annual BookStats study, released Wednesday by the Association of American Publishers and the Book Industry Study Group, shows that 457 million e-books were sold last year. That's up 4456% since 2008, when just 10 million e-books were sold.

However, it's still fewer than the 557 million hardcovers sold last year. (Paperback numbers are incomplete.)

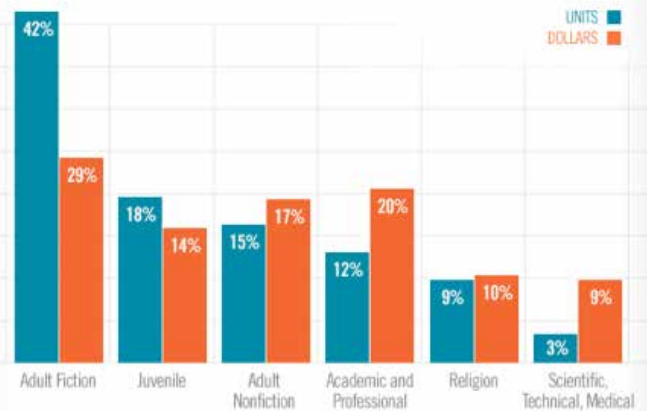
Interpretations vary:

- The “slowdown reflects a marketplace that is maturing with multiple formats — digital and print,” says Michael Pietsch, CEO of the Hachette Book Group. He adds, “In all the talk about e-books, we often lose track of the fact that more than three out of four books sold in the U.S. are still printed ones.”

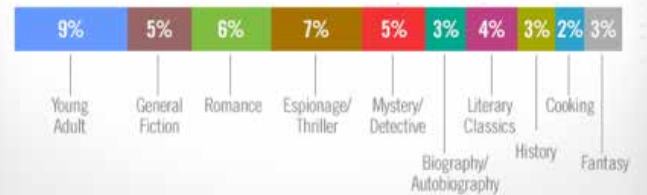


What are Americans Reading?

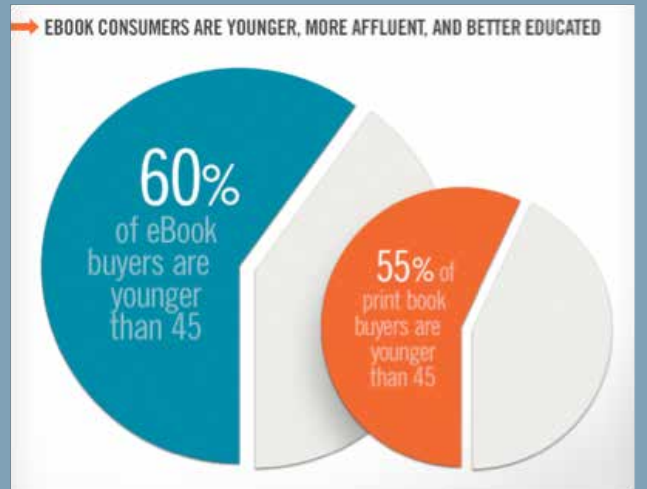
Adult fiction continues to dominate what Americans buy



Major subgenres



Fast Facts



National Trends

Looking at the people who use the library for any purpose in the past year, several trends stood out.

Those 65 and older are the least likely to have used a library in the past 12 months, while those ages 16-17, virtually all of whom are still students, are by far the most likely ages group to have visited a library, especially for research purposes.

Additionally, 16-17 year-olds (as well as 30-49 year-olds) are more likely than others to have used the library to borrow books in the past year.

Women are more likely than men to have used a library, especially for borrowing books (42% vs. 28%).

Hispanics are less likely than whites or African-Americans to have used a library in the previous year, and African-Americans are more likely than others to use a library for research. Those with at least some college experience are more likely than those who had not attended college to use the library for any reason.

Those in higher income brackets are generally more likely to have used a library to borrow books, and parents are more likely to borrow books than non-parents.

Overall, we find that 40% of those ages 16 and older had used a library in the past year for research, and 36% had used a library to borrow books.

Some 22% borrowed periodicals like newspapers and magazines, or journals.



Library use in the U.S. 2011

Library use in the past year

Among Americans ages 16+ in each group, the percentage who have used the library for the following purposes in the past year

	Total used library in the past year	Total used the library...		
		For research	To borrow books	To borrow newspapers /etc.
All 16+	56%	40%	36%	22%
Men	52	40	28	22
Women	60	40	42	22
Race/ethnicity				
White, Non-Hispanic	57	39	37	22
Black, Non-Hispanic	62	50	31	30
Hispanic (English- and Spanish-speaking)	44	35	24	17
Age				
16-17	72	55	51	20
18-29	57	43	34	24
30-49	58	40	41	21
50-64	56	39	32	24
65+	49	32	28	23
Household income				
Less than \$30,000/yr	53	42	28	22
\$30,000-\$49,999	59	40	37	22
\$50,000-\$74,999	61	39	43	25
\$75,000+	61	39	46	23
Educational attainment				
No high school diploma	45	36	23	15
High school grad	48	34	26	20
Some College	64	46	40	26
College +	67	43	51	26
Geographic location				
Urban	56	40	35	21
Suburban	60	41	39	25
Rural	52	37	30	20
Parental status				
Parent	62	41	45	21
Not a parent	53	38	30	23

Source: Pew Research Center's Internet & American Life Reading Habits Survey of 2,986 people ages 16 and older conducted November 16-December 21, 2011. The survey was conducted in English and Spanish and on landline and cell phones.

Fast Facts

1 in 5 One in five people ages 16 and older (20%) has used a public library to get research assistance from a librarian in the past twelve months.

43% Easily the most active group was 16-17 year-olds, 43% of whom have gotten research help from a librarian in the past year—significantly more than any other age group.

JOHNSON COUNTY LIBRARY
Board of Directors
May 8, 2014

AGENDA ITEM: VII. A. Consideration of Memorandum of Understanding between Johnson County Library and Johnson County Facilities Management Department

ISSUE FOR BOARD DETERMINATION:

Whether the Library Board of Directors should approve an updated Memorandum of Understanding with between Johnson County Library and the Johnson County Facilities Management Department.

DISCUSSION:

The Memorandum of Understanding is an update of a previous MOU with the Johnson County Facilities Management Department dated March, 12, 2008. The MOU will memorialize the working relationship between the Board of Directors of the Johnson County Library and the Johnson County Facilities Management Department.

The Library owns and operates library facilities and the facilities management department has extensive expertise in the management of public facilities. The Library wishes to make use of that expertise, particularly in construction and renovation projects, including the pending Central Resource Library renovation and remodeling project.

The Library and Facilities Management Department will jointly develop procedures over time to address processes in their working relationship.

RECOMMENDATION:

That the Library Board of Directors approves the Memorandum of Understanding with the Johnson County Facilities Management Department.

REVIEW BY BOARD COUNSEL:

Reviewed by Fred Logan

PERSON(S) RESPONSIBLE:

Sean Casserley

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) dated May 8, 2014, memorializes the working relationship between the Board of Directors of the Johnson County Library (the Library) and the Johnson County Facilities Management Department (the Department). This MOU updates a previous memorandum of understanding dated March 12, 2008.

1.0 The Library owns and operates library facilities in the Johnson County Library taxing district pursuant to K.S.A. 12-1223. It also establishes regulations for those facilities pursuant to K.S.A. 12-1225.

2.0 The Facilities Management Department (the Department) has extensive expertise in the management of public facilities.

3.0 The Library wishes to make use of that expertise, particularly in construction and renovation projects, including the pending Central Resource Library renovation and remodeling project. The Library and the Facilities Management Department accordingly agree that on such projects the Department will provide the Library consultation and management services on planning, budgeting, consultant and contractor relationships, implementation of consultant and contractor agreements, and consultant and contractor payments on such projects. The Library shall be consulted by the Department as the Department provides the services described in this MOU.

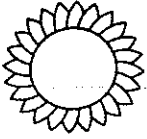
4.0 The parties will jointly develop procedures over time to address the items set forth in paragraph 3.0, as their working relationship progresses.

5.0 The Library shall retain all statutory authority set forth in K.S.A. 12-1218, et seq.

6.0 This MOU shall run through the calendar year and shall be renewable on an annual basis.

J. Joseph Waters
Director, Facilities Management
Department
Bureau Chief

Nancy Hupp
Chair, Board of Directors of the Johnson
County Library



March 12, 2008

Kenneth Davis
Chair
Board of Directors, Johnson County Library
9875 West 87th Street
Overland Park, KS 66212

Memorandum of Understanding

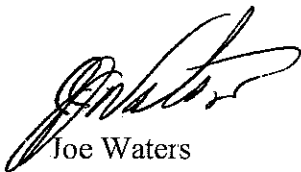
Johnson County Facilities Management would like to propose this Memorandum of Understanding to the Johnson County Library Board of Directors as a way of memorializing the nature of the working relationship between our department and the Johnson County Library.

The role of the Facilities Department is to represent the Library, our client, with any and all Facilities related needs.

The Library is comprised of a group of experts in their field, and shall be consulted and involved in any and all processes related to our work together. These processes include but are not limited to; planning, budgeting, consultant relationships, implementation and payments. The actual procedures to address these items shall be developed together over time, as our working relationship progresses.

We are honored and excited to work together as a team with the Johnson County Library in order to meet your needs now and in the future.

Sincerely,



Joe Waters

Director
Johnson County Facilities Management Department

Johnson County Library
Board of Directors
Selection of Calendar Events
MAY 2014

May – June 27	Pinnacle Awards – Nominations open Johnson County Library Foundation website
May 1	In Memory of Six Million Corinth Neighborhood Library
May 1	Grapes: An Introduction to Wine Shawnee Neighborhood Library
May 1-31	Below the Line – storytelling campaign Gardner Neighborhood Library Leawood Pioneer Neighborhood Library Shawnee Neighborhood Library
May 6, 13, 20, 27	Preschool Play and Learn Oak Park Neighborhood Library
May 10	Living Art – Sculpture Making Workshop Oak Park Library
May 12-16	Database Bingo DeSoto Neighborhood Library
May 17	More or Le\$\$ Corinth Neighborhood Library
May 19	Fizz Boom Read – Summer Reading Club Systemwide
May 23	Science Fridays: Safety Cedar Roe Neighborhood Library
May 28	Creation Exploration: Poetry Gardner Neighborhood Library
May 31	Harry Potter and the Magic of Science Cedar Roe Neighborhood Library